



# *Lady Doak College*



*Handbook 2019-2020*

## ***Mission Statement***

*To impart wholistic education based on Gospel values of love, justice, equality and peace in young women from all strata of society and enable them develop as intellectually mature, morally upright, socially responsible and spiritually inspired women leaders to serve the society. The learning process and experiences are geared to liberate, transform and empower the learner and the learned (teacher).*



# Lady Doak College

(Autonomous)

MADURAI 625 002 TAMIL NADU, INDIA

Recognised by UGC as a  
'College with Potential for Excellence'  
Reaccredited by NAAC with Grade 'A',  
3<sup>rd</sup> cycle CGPA 3.44 on a 4 point scale

We cannot do anything against the truth,  
but only for the truth.

— St. Paul (II Cor. 13:8)

## Handbook 2019-2020

Name:.....

Class & Major:.....

Address:.....

.....

Telephone / Mobile Number: .....

E-mail:.....

## COLLEGE TIMINGS

### SHIFT – I

Aided Courses

8:00 a.m. to 12:50 p.m.

### SHIFT – II

Self-financed Courses

1:00 p.m. to 5:50 p.m.

## OFFICE HOURS

9:00 a.m. to 1:00 p.m.

&

2:00 p.m. to 5:30 p.m.

Students may transact business in the college offices from

9:45 a.m. to 10:05 a.m.

&

3:40 p.m. to 4:00 p.m.

Telephone : 2530527, 2524575

Fax : 091- 452-2523585

Website : [www.ladydoakcollege.edu.in](http://www.ladydoakcollege.edu.in)

## FOUNDER OF THE COLLEGE



MISS KATIE WILCOX : 1889 - 1974

Served in India: 1915 - 1958

In Lady Doak College: 1948 - 1958

## ASSOCIATE FOUNDERS



LADY HELEN DOAK

A teacher dedicated to the education of young Indian girls — the 'First Lady of Madura', respected and loved by the citizens of Madurai



Sir JAMES DOAK

A Scottish businessman, wise, efficient, generous, courteous and deeply interested in people, as people



Dr. JOHN X. MILLER

Missionary statesman, wise counsellor, administrator who made a lasting contribution to Christian educational work in Madurai district

THE COLLEGE IS INDEED A TOKEN OF THEIR  
GOODWILL AND GENEROSITY

## A PRAYER FOR THE COLLEGE



God our Lord, we give You thanks for our founder, Miss Katie Wilcox, and the great company of Your servants, who in the past have served and built this institution for imparting knowledge and sound moral values. Let our college be a light of truth in a world of darkness, a witness to freedom in a world where many are enslaved by idols and ideologies, a place where people will come to know the good and to know You, the Source of all good. Amen.

## A STUDENT'S PRAYER

Creator of the universe,  
We lift our minds to Thee;  
Enlighten them and lead our thought  
In fearless liberty.

Let not our search for truth in things  
From Thee our souls divide;  
Thou art the living Lord of truth;  
Thy Spirit be our guide.

When minds are dulled with studying,  
When words no life afford,  
When fields of knowledge seem too vast,  
Sustain us then, O Lord.

Let not the love of easy ways  
Leave deeper truth unknown;  
Teach us that power to learn and grow  
Is found in Thee alone.

Make every desk an altar, Lord;  
Our studying a prayer;  
The classroom doors cathedral gates  
To those who enter there.

Let science find in Thee its truth;  
Technology, its goal;  
Philosophy, its noblest thought;  
Thy Light makes knowledge whole.

— J. Donald Hughes

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## ABOUT THE COLLEGE

*A*s the oldest women's college in Madurai, Lady Doak College lays claim to seven decades of continuous existence. Miss Katie Wilcox, an American missionary who had a vision and fervour for women's education, founded the college on 14th July 1948 at the Noyes Memorial Gardens, Tallakulam, Madurai, South India, at a time when there was no other institution for higher education exclusively for women in and around the city of Madurai. Lady Doak College, affiliated to Madurai Kamaraj University, is one of the leading autonomous colleges. It is a unit of the Katie Wilcox Education Association, a Christian Educational Trust. As an Ecumenical Christian College whose purpose is to impart liberal education to students of all creeds, this college strives to develop their intellectual powers, locate, identify and cultivate their interests and talents and train them to be responsible and useful citizens.

In its first year, Lady Doak College had 81 students, a few books in a small library room, one hostel, a few thatched sheds and a portion of the classroom building under construction. Since that time, the college has grown in every way. Today, we have a chapel, classrooms, lecture halls, library, laboratories, multimedia theatres, indoor stadium-cum-auditorium, open-air theatre, hostels, clinic, canteens and refreshment corners. Now there are 5144 students studying in the Departments of Humanities, Sciences, Commerce and Business Administration served by a committed and skilled team of about 218 teaching and 113 non-teaching staff.

Academic autonomy was granted in 1978, making it one of the first autonomous institutions in the country. A challenging curriculum blended with relevant academic programmes, co-curricular activities, exposure programmes and a well-developed



student support system has placed the college at the forefront in the field of higher education. The college currently offers 28 Undergraduate, 15 Postgraduate, 9 M.Phil., 3 Diploma, 3 PG Diploma, and 5 Certificate courses. Madurai Kamaraj University has recognised the Departments of Botany, Chemistry, Economics, English, Physics, Tamil and Zoology as Research Centres. The college is also one of the first few Arts and Science Colleges in the State of Tamil Nadu, which has initiated an international student exchange programme for credit transfer.

Lady Doak College aims to bring about a wholesome transformation of women, with a well-balanced moral, social and spiritual outlook.



## **COLLEGE ADMINISTRATION**

### **PRINCIPAL**

The Principal is the executive Head, official Secretary and Correspondent of the college and ex-officio Secretary of the Katie Wilcox Education Association. She appoints members of the faculty, admits students to the various courses, residential halls and is responsible for the maintenance of discipline and progress of the college.

### **VICE-PRINCIPAL**

The Vice-Principal performs the duties of the Principal in her absence and other duties as delegated to her by the Principal.

### **BURSAR**

As a financial officer, the Bursar maintains accounts of all financial transactions, prepares the budget and supervises the non-teaching staff. The Bursar discharges duties in consultation with the Principal.

### **DEANS OF ACADEMIC AFFAIRS**

The Deans of Academic Affairs co-ordinate the academic work of the Humanities and Science Departments. They are responsible for organising seminars, consultations and workshops related to higher education and all matters relating to the college curriculum and internal quality assurance.

### **CONTROLLER OF EXAMINATIONS**

The Controller of Examinations is responsible for the formative and summative assessment of students, organising and co-ordinating the conduct of tests/examinations, evaluation, announcement of results and award of certificates, diplomas and degrees.

### **DEANS OF STUDENT SERVICES**

The Deans of Student Services are in charge of resident student services, health services, food services and co-curricular

activities. They carry out their work through the Resident Hall Supervisors, Convenors of Student Support Services Committee and the Student Cabinet Members. They look after the interests of all students and act in consultation with the Principal.

## CHAPLAIN

The Chaplain is in-charge of all matters connected with the College Chapel and organises worship programmes, study programmes/ retreats/ conferences for faculty and students. She also co-ordinates the Student Christian Movement activities. She works in consultation with the Principal.

## ADMINISTRATIVE OFFICERS

### PRINCIPAL AND SECRETARY

Dr. Christianna Singh, M.A., M.Phil., P.G.D.C.A., Ph.D.

### VICE-PRINCIPAL

Dr. Nirmala Rebecca Paul, M.Sc., M.Phil., P.G.D.C.A., Ph.D.

### BURSAR

Mr. Marianathan A., M.Com., M.B.A.

### DEANS OF ACADEMIC AFFAIRS

Dr. Helen Mary Jacqueline M., M.A., M.Phil., MHRM.,  
M.B.A, M.A. Population Studies, P.G.D.C.A., Ph.D.

Dr. Nimma Elizabeth R., M.Sc., M.Phil., Ph.D.

### CONTROLLER OF EXAMINATIONS

Dr. Mumtaj Begum S., M.A., M.Ed., M. Phil., Ph.D.

### ASSISTANT CONTROLLER OF EXAMINATIONS

Dr. Carmel Richard, M.Sc., M.Phil., Ph.D.

### DEANS OF STUDENT SERVICES

Dr. Beulah Jeyashree R., M.A., M.Phil., Ph.D.

Miss. Joice Rathinam E., M.C.A., M.Phil.

### CHAPLAIN

Dr. Suka Joshua, M.A., M.Phil., B.Ed., M.A. Theology (USA),  
PG Dip. in Journalism., Ph.D.

## OTHER ADMINISTRATIVE BODIES

### SENATUS

The Senatus assists the Principal in all matters relating to the smooth functioning and development of the college.

### SENATUS SECRETARY

Mrs. Roshanara Begum E., M.Sc., M.Phil.

### FACULTY ASSOCIATION

The Faculty Association consists of all the teaching staff of the college.

The Principal functions as the Chairperson of the Faculty Association calling all meetings of the Association. The Secretary, the Assistant Secretary and the Treasurer of the Faculty Association are elected by the permanent members of the faculty from among themselves for a term of two years. The Secretary assists the Principal in preparing the agenda and recording the proceedings of the meetings. The Treasurer is in-charge of the accounts of the Faculty Association.

The Faculty Association discusses the academic and extra-curricular programmes and offers suggestions for maintaining high standards in keeping with the purpose and philosophy of the college.

### OFFICERS OF THE FACULTY ASSOCIATION

#### STAFF SECRETARY

Dr. Vijayarani S., M.A., M.Phil., Cert. in French, Ph.D.

#### ASSISTANT STAFF SECRETARY

Dr. Kamalam A., M.A., M.Phil., Cert. in Epigraphy, Ph. D.

#### STAFF TREASURER

Ms. Esther Rani J. A., M.C.A., P.G.D.C.S., M.Phil.

## INTERNAL QUALITY ASSURANCE CELL (IQAC)

The IQAC aims at realising the goals of quality enhancement and sustenance.

Some of the functions expected of the IQAC are

- development and application of quality benchmarks/parameters for various academic and administrative activities of the institution
- facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process
- arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes
- dissemination of information on various quality parameters of higher education
- organisation of inter and intra institutional workshops, seminars on quality-related themes and promotion of quality circles
- documentation of the various programmes/activities leading to quality improvement
- acting as a nodal agency of the institution for co-ordinating quality-related activities, including adoption and dissemination of best practices
- development and maintenance of institutional database through MIS for the purpose of maintaining/enhancing the institutional quality
- development of Quality Culture in the institution
- preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC, to be submitted to NAAC

## **CURRICULUM PLANNING AND EVALUATION CELL (CPEC)**

The CPEC consists of one faculty member representing each department, with 2 joint convenors, one from the Humanities and the other from the Sciences. The Principal, the Vice-Principal, the Deans of Academic Affairs and the Controller of Examinations are its ex-officio members.

Its main function is to design the total curriculum, keeping in mind the vision of the college, changes in society and the current trends in education. It also provides guidelines for formative and summative evaluations. Recommendations of the CPEC will be submitted to the Senatus for approval.

## **CONSTITUTION OF THE COLLEGE STUDENT CABINET**

“There shall be an association of all the members of the college students, officers of the college and members of the faculty. All other Student Associations, Societies, Clubs and Forums shall be branches of the Association.”

### **NAME**

The Association shall be called

‘THE LADY DOAK COLLEGE CABINET’

### **PURPOSE**

The purpose of the Cabinet is to

- further and regulate the common life of students in the college
- promote cultural interest by planning and executing such programmes, as it would afford adequate opportunities for the development of the special talents and interests of its members
- prepare them through such means for the service of the country

## **MEMBERSHIP**

- All the students of the college shall be members of the Cabinet
- The officers of the college (viz., the Principal, the Vice-Principal, the Bursar) and the members of the faculty shall be associate members without the right to vote

## **MEETINGS**

Meetings of the branches of the Cabinet shall take place as decided by the College Cabinet executive committee. There shall be an executive committee of the College Cabinet consisting of the officers of the college, the officers of the Student Cabinet and the student editors of the College Magazine.

## **OFFICERS OF THE STUDENT CABINET**

### **PRESIDENT**

- presides over all meetings of the College Cabinet
- conducts the affairs of the Cabinet in accordance with the purpose defined in the Constitution

### **VICE-PRESIDENT**

- carries out all the duties of the President in her absence
- assists the President in conducting the affairs of the Cabinet

### **JOINT-SECRETARIES**

- post notices about meetings of the Cabinet and the Committees as directed by the President
- prepare and present the agenda for all meetings to the President
- arrange meetings of the Cabinet and of the Committees
- record and present the minutes of the meetings of the Cabinet
- present the annual report of the activities of the Cabinet for the college annual report

## TREASURER

- further regulates the common life of students
- draws from the College Cabinet funds entrusted to the Bursar, such amounts as are sanctioned by the Cabinet Executive Committee for the various programmes and activities of the College Cabinet
- operates the College Cabinet account as a joint account along with the Deans of Student Services
- maintains a detailed account of such amounts, in accordance with the rules of auditing
- presents the accounts of all branches of the Cabinet to the Bursar

## PG REPRESENTATIVE

- assists the President in conducting the affairs of the Cabinet

## JOINT COUNCIL FOR ACTION IN RESIDENTS (JCAR)

- comprises of student representatives of residential halls, (JCAR Chairperson, JCAR Vice-Chairperson, PG Representative, General Mess Secretary and Hostel Presidents) to consider matters of interest or concern of resident students

*No office bearer of the College Cabinet is eligible for any other office either in the cabinet or at various branches, departments and residential halls.*



## ELECTION OF THE OFFICERS OF THE STUDENT CABINET

OFFICES	CLASS FROM WHICH OFFICERS ARE ELECTED
President, Vice-President, Treasurer, Games Captain, SCM President	III UG
Joint-Secretaries, Games Vice-Captain	II UG
JCAR Chairperson	III UG (Resident)
JCAR Vice-Chairperson	II UG (Resident)
PG Representative	II PG
Hostel PG Representative	II PG (Resident)

*\* Only students who have been in the college for at least two semesters are eligible to stand for or vote at these elections. The President, the Vice-President, the Secretaries, the Games Captain, the Games Vice-Captain, the PG Representatives and the SCM President are elected in February for the succeeding academic year.*



## OFFICERS OF THE STUDENT CABINET

2019 - 2020

### PRESIDENT (AIDED)

Jerusha Ann Thomas - III B.Sc. Zoology

### VICE-PRESIDENT (AIDED)

Meena Priya R. - III B.A. English

### VICE-PRESIDENT (SF)

Amirtha Varshini M. - III B.Sc. Biotechnology

### JOINT SECRETARIES (AIDED)

Subitha A. - II B.A. Economics

Jai Srividhya R. - II B.A. Psychology & Sociology

### JOINT SECRETARIES (SF)

Krishna Jigar Shah - II B.B.A.

Harini S. - II B.Com. CS

### TREASURER

Shalini Lahiri - III B.Sc. Botany

### GAMES CAPTAIN

Aarthi A. - III B.Com.

### GAMES VICE-CAPTAIN

Deepika M. - II B.A. History

### SCM PRESIDENT

Angelyn Eunice I. - III B.A. English

### PG REPRESENTATIVE (AIDED)

Ancy Christina S. - II M.A. English

### PG REPRESENTATIVE (SF)

Monika M. - II MSW

### JCAR CHAIRPERSON

Ezhilvarsheni J. - III B.Sc. ITM

### **JCAR VICE-CHAIRPERSON**

Vinslet Grace Mani A - II B.Sc. Maths CA

### **HOSTEL PG REPRESENTATIVE**

Anitha B - II MSW

## **MEMBERS OF THE STUDENT CABINET**

### **SECRETARIES - DISCIPLINE**

Fathima Shifana S.K. - III B.A. Psychology and Sociology

Taj Ameen H. - III B.Sc. CA

Priyadharshini A. - II B.A. History

Pooja Dadhich S. - II B.Com. B & I

### **SECRETARIES - CULTURAL ACTIVITIES**

Muthu Meena S. V. - III B.A. Economics

Ishwariya S. - III B.Com. PA

Sandhiya S. - II B.Sc. Physics

Nivetha Sri M. G. - II B.Com. PA

### **SECRETARIES - ECO-INITIATIVES**

Deva Dharshini K. - III B.Sc. Maths

Krushanthi T. P. - III B.Sc. ITM

Varsha A. - II B.Sc. Zoology

Sri Geetha Priya K. B. - II B.Sc. Biotechnology

### **SECRETARIES - OPEN FORUM**

Priyadharshini M. - III B.Sc. Physics

Poornima M. J. - III B.Com. CS

Pooja Dharshnee G. R. - II B.Sc. Maths

Prashandini J. - II B.A. English (SF)

### **SECRETARIES - OUTREACH ACTIVITIES**

Vishwa Keerthana R. - III B.Sc. Chemistry

Susmitha G. B. - III B.Sc. Maths CA

Avanthika P. M. - II B.A. English

Kruthikaa B. K. - II B.Sc. ITM

## GUIDANCE TO STUDENTS

WHAT FOR	WHERE TO GO
All matters related to staff and students, reports of special achievements and awards, special requests, needs or problems, if any	Principal's Office
Attendance, leave, transfer certificate, conduct certificate, bona fide certificate, special permission for long absence, condonation, certificates, awards, prizes, alumnae matters and guidance for students from other states and countries on matters related to admission	Vice-Principal's Office
Payment of fees, bills, refund, financial matters, buildings, repairs, campus maintenance and telephone	Bursar's Office
All matters relating to course details, registration for different courses, re-admission, registration for extra credits	Office of the Deans of Academic Affairs
Examinations, formative and summative marks, formative test improvement, statement of marks, registration forms, hall tickets, revaluation, re-totalling, June supplementary examinations, course completion certificates, eligibility certificates, examination time table and academic transcripts	Office of the Controller of Examinations

WHAT FOR	WHERE TO GO
Extra-curricular programmes, student cabinet election, student cabinet activities, all matters related to scholarships, residential services, student amenities, health, food, college bus, ID cards, lost articles, vehicle pass and lunch pass	Office of the Deans of Student Services
All matters related to Part V	Part V Office
Matters related to Value Education	Centre for Value Education
Matters related to Value Based Course / Integrated Value Based Course	Centre for Value Based Course/ Integrated Value Based Course
Sudden illness, health problems and medical check-up	College Clinic
For counselling, guidance and sharing of personal problems	Counselling Unit, Chaplain & Resident Hall Supervisors
Career guidance & job placement	Career Guidance & Placement Cell
Activity Centre for Children	Children's Haven in Lady Doak (CHILD)
Crèche	CRIB

## ATTENDANCE REGULATIONS

Lady Doak College follows the existing Madurai Kamaraj University norms for attendance and condonation.

- a) The number of working days is fixed as 90 days/450 hours. For all UG and PG semester examinations, a student who has put in 44 days attendance and less has to repeat the whole semester before she can proceed to the next semester.
- b) In order to proceed to the following semester, a student must have at least 50% attendance and should have completed at least 50% of all formative requirements.
- c) A student who has attended classes for 68 days (75%) and above will be permitted to appear for the ensuing summative examinations without any preconditions.
- d) A student who has attended classes for 67 days and less, but 59 days (65%) and above will be permitted to apply for exemption in the prescribed form for a fee of Rs. 300/- to the Vice Principal with specific remarks from the Head of the Department for condonation of attendance.
  - For all courses without summative examinations (except Vocational crash courses), students will be permitted to compensate lack in attendance and formative requirements within the semester (during the study holidays or soon after the summative examination)
- e) A student who has attended classes for 58 days and less but 45 days (50%) and above cannot appear for summative examinations in the current semester but can appear for the next relevant summative examinations (as per college norms) for which special permission must be obtained from the Vice-Principal giving reasons for her absence, supported by proper documents on payment of Rs. 500/-.
  - For all courses without summative examinations (except Vocational crash courses), students will be permitted to compensate lack of attendance and formative requirements in the next relevant semester
- f) For Vocational crash courses, students are required to have

a minimum of 12 days (75%) attendance, failing which they will be required to redo the course in Semester V.

- g) Half-day leave: The five hours of classes in a working day is divided into two sessions of 2 and 3 classes respectively. If a student is absent for even one hour in a session, it will be considered as half-day leave.

Leave Letters: Students are expected to submit leave documents on time to their respective heads of departments to request for or to explain their leave of absence from classes.

## **TRANSFER AND CONDUCT CERTIFICATES**

### **FOR OUTGOING STUDENTS**

- Transfer and Conduct Certificates will be issued on application or at the end of their course of study after the details are verified and signed by them
- The certificates should be received in person as far as possible. The student is requested to bring her parent or local guardian, her ID card and remit a sum of Rs.100/- towards TC processing charges

### **FOR FORMER STUDENTS OF THE COLLEGE**

Transfer and Conduct certificates will be issued as per the norms prescribed by the college. Details of these norms are available at the Vice-Principal's Office.

### **FOR PRESENT STUDENTS**

- For those who discontinue their course, Transfer and Conduct certificates will be issued as per the norms prescribed by the college. Details of these norms are available at the Vice-Principal's office.
- Bona fide certificate will be issued, on request, to students during their course of study
- Provisional certificate can be obtained from Madurai Kamaraj University only

## **EXTRA-CURRICULAR PROGRAMMES**

The college offers long-term programmes to facilitate wholesome development of a student.

## LIST OF YEAR-LONG PROGRAMMES

### 1. CHOIR (ENGLISH & TAMIL)

The choir is involved in the daily morning worship, sing-song service and Christmas Carol service and other special services. The students are given voice training and taught to sing hymns.

### 2. QUIZ & CURRENT EVENTS CLUB

Updates the students on current affairs and trains them for quiz programmes.

### 3. INSTRUMENTAL & VOCAL MUSIC CLUB

Different musical instruments like piano, violin, guitar, drums and veena are taught. Western and Carnatic vocal training is given.

### 4. FINE ARTS CLUB

Trains and fine tunes skills as varied as Indian Folk dances, Western Classical dances and Drama.

### 5. CREATIVE PAINTING CLUB

Students are taught pot painting, glass painting, nib painting etc.

### 6. ROTARACT CLUB

A long-term club which involves in social services along with the Rotaract club of Madurai West to help the aged people in old-age homes and conduct Blood donation camps. This club takes part in the 'Make Madurai Clean and Green' team.

### 7. ISC STUDENT CLUB

The club knits the academic, personal, social interests and skills of the students in an international framework through activities like indoor games, tea parties, festivals and celebrations which involves the student team. Students are given opportunities to guide the international students both inside and outside the campus. Students can volunteer for the International Service Learning programmes and Exchange Study programmes organised by the ISC.



#### **8. AUDIO-VISUAL CLUB**

Students are trained to operate and maintain a wide range of audio-visual equipment on campus. They operate the PA systems for all college functions.

#### **9. ITES CLUB**

The students are trained to maintain personal computers, perform hardware troubleshooting, software installation and stock maintenance.

#### **10. OLIYIN OLI**

This is a club for students initiated by the Centre for Women's Studies wherein students transcend differences and bond with one another. The club provides them an opportunity to engage in creative expression on women's experiences. The students can participate in public and social media campaigns, panel presentations, discussions, debates, workshops and many more programmes.

#### **LDC WALLPAPER**

This provides a forum to the students to voice their opinion regarding any aspect of college life and to creatively respond to their surroundings and any current issue.

#### **MAGAZINE**

This is published annually. It is also a means whereby the activities of the college, the students' originality and creative expression are made known to alumnae, friends of the college and the public in India and abroad.

#### **THALIR – AN OPEN FORUM**

This is an open discussion forum for students on current issues relevant to the younger generation. It provides a unique opportunity to learn, to share, to think better, to see the change and be a part of it.

## ALUMNAE ASSOCIATION

The Alumnae Association was started in February 1953 and is growing steadily in the strength of all those who have experienced its goodness, love the college and have its welfare at heart.

### PURPOSE

The purpose of the Alumnae Association is to

- establish a link between the alumnae and the college
- build and maintain a rapport between the successive generations of alumnae
- serve the growing interest of the college

### MEMBERSHIP

All those who have been students of the college for at least one year and members of the faculty who have served the college for at least one semester are eligible for membership.

### MEMBERSHIP FEE

Annual Membership Fee	Rs. 1,000/-
Life Membership Fee	Rs. 5,000/-
Platinum Membership Fee	Rs. 10,000/-

### MEETING

The Association meets at least once a year.

### ALUMNAE DATABASE AND FACEBOOK

The alumnae Database has around 15,870 records updated every year with details regarding the present position and contact details of the college alumnae. The college newsletters and invitations for the main functions of the college are sent to the alumnae regularly.

The college also maintains an Institutional Facebook account 'LDC Madurai' through which the alumnae, present students and member of faculty interact.

### PROJECTS OF THE ALUMNAE ASSOCIATION

- Caring Residence for Infant and Babies (CRIB) is a day-care service offered to the college community and public from the age group of 3 months to 5 years

- CHILD is an activity centre for the children of the college staff members. Children of age group from 5 to 12 years are involved in various extracurricular activities
- Special tailoring course for students, members of the staff and the public
- College store that caters to various stationery and personal requirements of the college community
- Goodwill store is a special store where donated new or used (but not damaged) items are sold at reasonable price. The proceeds are ear-marked for the needy
- Photocopying
- Photo Printing

## ALUMNAE SUPPORT

Alumnae Support was started in 2016 by which many students were benefitted. The registration amount collected at the time of registration for the alumnae meet is used to support needy students currently studying in Lady Doak College. The Alumnae Association is planning to generate a corpus fund of Rs. 10 lakhs towards Alumnae Scholarships.

## OFFICERS

### ALUMNAE ADVISOR

Dr. Nirmala Rebecca Paul  
(Vice-Principal)

M.Sc., M.Phil.,  
P.G.D.C.A., Ph.D.

### PRESIDENT

Mrs. Priscilla D.  
(Retired Headmistress, Capron Hall HSS)

M.Sc., M.Phil., M.Ed.

### VICE-PRESIDENT

Dr. Tamilarasi M.  
(Retired Professor of Tamil, LDC)

M.A., M.Phil., Ph.D.

### SECRETARY

Dr. Vinita J.  
(Assistant Professor of English, LDC)

M.A., B.Ed., M.Phil., Ph.D.

### TREASURER

Dr. Jeyakodeeswari R.  
(Head of Business Administration, LDC)

M.B.A., M.Phil., Ph.D.

## ALUMNAE CHAPTERS

Chennai, Bangalore, Nagercoil, Singapore & U.S.A.



# AIDED UG COURSES (KWEA) FEE STRUCTURE FOR THE YEAR 2019 - 2020

COURSES	YEAR	MAINTENANCE	AMENITIES	COMP. / INTERNET	ORIENTATION	COURSE MATERIAL	EXT / CER	PROFESSIONAL SOCIETY	VOCATIONAL	AUTOMATION	LIBRARY	LAB	ALUMNAE	KWEA FEE	EXAM FEE	TOTAL AIDED KWEA FEE
B.A. Tamil	I	10750	550	2500	300	200	200	300	-	1100	2250	-	-	18,150	1,310	19,460
	II	10750	550	2350	300	200	200	300	1000	1100	-	-	-	16,750	1,310	18,060
	III	10750	550	2950	300	200	200	300	-	1100	-	-	1000	17,350	2,575	19,925
B.A. English	I	10750	550	2500	300	200	200	300	-	1100	2750	-	-	18,650	1,310	19,960
	II	10750	550	2850	300	200	200	300	1000	1100	-	-	-	17,250	1,310	18,560
	III	10750	550	3450	300	200	200	300	-	1100	-	-	1000	17,850	2,510	20,360
B.A. History	I	10750	550	2500	300	200	200	300	-	1100	2250	-	-	18,150	1,310	19,460
	II	10750	550	2350	300	200	200	300	1000	1100	-	-	-	16,750	1,310	18,060
	III	10750	550	2950	300	200	200	300	-	1100	-	-	1000	17,350	2,575	19,925
B.A. Economics	I	10750	550	2500	300	200	200	300	-	1100	2250	-	-	18,150	1,310	19,460
	II	10750	550	2350	300	200	200	300	1000	1100	-	-	-	16,750	1,245	17,995
	III	10750	550	2950	300	200	200	300	-	1100	-	-	1000	17,350	2,445	19,795
B.A. Psychology & Sociology	I	10750	550	2500	300	200	200	300	-	1100	2250	-	-	18,150	1,310	19,460
	II	10750	550	2350	300	200	200	300	1000	1100	-	600	-	17,350	1,320	18,670
	III	10750	550	2950	300	200	200	300	-	1100	-	-	1000	17,350	2,585	19,935

# AIDED UG COURSES (KWEA) FEE STRUCTURE FOR THE YEAR 2019 - 2020

COURSES	YEAR	MAINTENANCE	AMENITIES	COMP. / INTERNET	ORIENTATION	COURSE MATERIAL	EXT / CER	PROFESSIONAL SOCIETY	VOCATIONAL	AUTOMATION	LIBRARY	LAB	ALUMNAE	KWEA FEE	EXAM FEE	TOTAL AIDED KWEA FEE
B.Com.	I	10750	550	2500	300	200	200	300	-	1100	2750	1100	-	19,750	1,310	21,060
	II	10750	550	2850	300	200	200	300	1000	1100	-	1100	-	18,350	1,320	19,670
	III	10750	550	3450	300	200	200	300	-	1100	-	1100	1000	18,950	2,510	21,460
B.Sc. Spl. Maths	I	10750	550	2500	300	200	200	300	-	1100	2750	1100	-	19,750	1,310	21,060
	II	10750	550	2850	300	200	200	300	1000	1100	-	1100	-	18,350	1,245	19,595
	III	10750	550	3450	300	200	200	300	-	1100	-	1100	1000	18,950	2,510	21,460
B.Sc. Spl. Physics	I	10750	550	2500	300	200	200	300	-	1100	2750	2800	-	21,450	1,320	22,770
	II	10750	550	2850	300	200	200	300	1000	1100	-	2800	-	20,050	1,480	21,530
	III	10750	550	3450	300	200	200	300	-	1100	-	2800	1000	20,650	2,585	23,235
B.Sc. Spl. Chemistry	I	10750	550	2500	300	200	200	300	-	1100	2750	2200	-	20,850	1,320	22,170
	II	10750	550	2850	300	200	200	300	1000	1100	-	2200	-	19,450	1,390	20,840
	III	10750	550	3450	300	200	200	300	-	1100	-	2200	1000	20,050	2,585	22,635
B.Sc. Spl. Botany	I	10750	550	2500	300	200	200	300	-	1100	2250	1700	-	19,850	1,320	21,170
	II	10750	550	2350	300	200	200	300	1000	1100	-	2600	-	19,350	1,480	20,830
	III	10750	550	2950	300	200	200	300	-	1100	-	2600	1000	19,950	2,670	22,620
B.Sc. Zoology Spl. in Biotechnology	I	10750	550	2500	300	200	200	300	-	1100	2250	3900	-	22,050	1,310	23,360
	II	10750	550	2350	300	200	200	300	1000	1100	-	5500	-	22,250	1,415	23,665
	III	10750	550	2950	300	200	200	300	-	1100	-	5000	1000	22,350	2,595	24,945

# AIDED PG COURSES (KWEA) FEE STRUCTURE FOR THE YEAR 2019 - 2020

COURSES	YEAR	MAINTENANCE	AMENITIES	COMP. / INTERNET	ORIENTATION	COURSE MATERIAL	EXT / CER	PROFESSIONAL SOCIETY	VOCATIONAL	AUTOMATION	LIBRARY	LAB	ALUMNAE	KWEA FEE	EXAM FEE	TOTAL AIDED KWEA FEE
M.A. Tamil	I	10750	550	2500	300	200	200	300	-	1100	1100	-	-	17,000	1740	18,740
	II	10750	550	2500	300	200	200	300	-	1100	1100	-	1000	18,000	3090	21,090
M.A. English	I	10750	550	2500	300	200	200	300	-	1100	1100	-	-	17,000	1890	18,890
	II	10750	550	2500	300	200	200	300	-	1100	1100	-	1000	18,000	3360	21,360
M.A. Economics	I	10750	550	2500	300	200	200	300	-	1100	1100	-	-	17,000	1860	18,860
	II	10750	550	2500	300	200	200	300	-	1100	1100	-	1000	18,000	3270	21,270
M.A. History	I	10750	550	2500	300	200	200	300	-	1100	1100	-	-	17,000	1860	18,860
	II	10750	550	2500	300	200	200	300	-	1100	1100	-	1000	18,000	3510	21,510
M.Sc. Mathematics	I	10750	550	2500	300	200	200	300	-	1100	1100	-	-	17,000	1740	18,740
	II	10750	550	2500	300	200	200	300	-	1100	1100	-	1000	18,000	3090	21,090
M.Sc. Zoology	I	10750	550	2500	300	200	200	300	-	1100	1100	6600	-	23,600	2100	25,700
	II	10750	550	2500	300	200	200	300	-	1100	1100	6600	1000	24,600	3240	27,840

## I Year U.G. (Self-Financed) ANNUAL FEE STRUCTURE (2019 - 2020)

COURSES	Annual Fee					I Semester			II Semester					
	TUITION FEE	SPECIAL & UNIVERSITY	LAB	KWEA	EXAM	TOTAL	SELF FINANCED	KWEA	EXAM	TOTAL	SELF FINANCED	KWEA	ADDITIONAL FEE*	TOTAL
B.B.A.	20500	740	-	16650	1410	39300	10620	8700	1410	20730	10620	7950	500	19070
B.Com. Banking & Insurance	19900	740	1100	16750	1410	39900	10870	8800	1410	21080	10870	7950	500	19320
B.Com. Comp. Applications	23700	740	4400	19150	1420	49410	14420	11200	1420	27040	14420	7950	500	22870
B.Com. Corporate Secretaryship	18700	740	1100	16550	1420	38510	10270	8600	1420	20290	10270	7950	500	18720
B.Com. Professional Accounting	22800	740	1100	17350	1485	43475	12320	9400	1485	23205	12320	7950	500	20770
B.Com. Honours	22800	740	2600	17250	1410	44200	12770	9300	1410	23480	12770	7950	500	21220
B.Sc. Comp. Applications	28000	740	9900	20350	1420	60410	19320	12400	1420	33140	19320	7950	500	27770
B.Sc. I.T.M	28000	740	9900	20350	1420	60410	19320	12400	1420	33140	19320	7950	500	27770
B.Sc. Maths with Comp. Applications	19900	740	1700	17850	1410	41600	11170	9900	1410	22480	11170	7950	500	19620
B.Sc. Physics with Comp. Applications	33600	740	2200	16950	1420	54910	18270	9000	1420	28690	18270	7950	500	26720
B.Sc. Biotechnology	35500	740	13000	18950	1420	69610	24620	11000	1420	37040	24620	7950	500	33070
B.A. English	18700	740	1100	16550	1410	38500	10270	8600	1410	20280	10270	7950	500	18720
B.Sc. Fashion Designing	24300	740	8400	19550	1515	54505	16720	11600	1515	29835	16720	7950	500	25170

\*Additional Fees for Payment in Instalment



## II Year U.G. (Self-Financed) ANNUAL FEE STRUCTURE (2019 - 2020)

COURSES	Annual Fee						I Semester			II Semester		
	TUITION FEE	SPECIAL & UNIVERSITY	LAB	KWEA	EXAM	TOTAL	SELF FINANCED	KWEA	EXAM	TOTAL	SELF FINANCED	KWEA
B.B.A.	20500	700	1100	14950	1410	38660	11150	9725	1410	22285	11150	5225
											500	16875
B.Com. Banking & Insurance	20500	700	1100	14950	1420	38670	11150	9725	1420	22295	11150	5225
											500	16875
B.Com. Comp. Applications	24300	700	4400	17350	1440	48190	14700	11625	1440	27765	14700	5725
											500	20925
B.Com. Corporate Secretaryship	19300	700	1100	14750	1410	37260	10550	9625	1410	21485	10550	5225
											500	16275
B.Com. Professional Accounting	22800	700	4600	15450	1410	44960	14050	10225	1410	25685	14050	5225
											500	19775
B.Com. Honours	22200	700	2100	15350	1670	42020	12500	10125	1670	24295	12500	5225
											500	18225
B.Sc. Comp. Applications	24300	700	8800	18250	1535	53585	16900	12525	1535	30960	16900	5725
											500	23125
B.Sc. I.T.M	24300	700	8800	18250	1525	53575	16900	12525	1525	30950	16900	5725
											500	23125
B.Sc. Maths with Comp. Applications	20500	700	1700	16050	1335	40285	11450	10325	1335	23110	11450	5725
											500	17675
B.Sc. Physics with Comp. Applications	18300	700	2200	15250	1685	38135	10600	9775	1685	22060	10600	5475
											500	16575
B.Sc. Biotechnology	19600	700	13000	17150	1610	52060	16650	11925	1610	30185	16650	5225
											500	22375
B.A. English	18700	700	1100	14650	1410	36560	10250	9425	1410	21085	10250	5225
											500	15975
B.Sc. Fashion Designing	24300	700	8800	17250	1580	52630	16900	12025	1580	30505	16900	5225
											500	22625

\*Additional Fees for Payment in Instalment

### III Year U.G. (Self-Financed) ANNUAL FEE STRUCTURE (2019 - 2020)

COURSES	Annual Fee						I Semester			II Semester		
	TUITION FEE	SPECIAL & UNIVERSITY	LAB	KWEA	EXAM	TOTAL	SELF FINANCED	KWEA	EXAM	TOTAL	SELF FINANCED	KWEA
B.B.A.	19300	700	1100	15850	2695	39645	10550	10075	2695	23320	10550	5775
B.Com. Banking & Insurance	20500	700	1100	16050	2780	41130	11150	10275	2780	24205	11150	5775
B.Com. Comp. Applications	24300	700	4400	18450	2715	50565	14700	12175	2715	29590	14700	6275
B.Com. Corporate Secretaryship	19300	700	1100	15850	2705	39655	10550	10075	2705	23320	10550	5775
B.Com. Professional Accounting	22800	700	2900	16550	2580	45530	13200	10775	2580	26555	13200	5775
B.Com. Honours	22200	700	2900	16450	2690	44940	12900	10675	2690	26265	12900	5775
B.Sc. Comp. Applications	24300	700	8300	19250	2630	55180	16650	12975	2630	32255	16650	6275
B.Sc. I.T.M	24300	700	8300	19250	2630	55180	16650	12975	2630	32255	16650	6275
B.Sc. Maths with Comp. Applications	20500	700	1700	17150	2620	42670	11450	10875	2620	24945	11450	6275
B.Sc. Physics with Comp. Applications	18300	700	2200	16350	2705	40255	10600	10325	2705	23630	10600	6025
B.Sc. Biotechnology	19600	700	13000	18250	2800	54350	16650	12475	2800	31925	16650	5775
B.A. English	18700	700	1100	15250	2620	38370	10250	9725	2620	22595	10250	5525
B.Sc. Fashion Designing	24300	700	9500	18450	2865	55815	17250	12675	2865	32790	17250	5775

\* Additional Fees for Payment in Instalment

I Year P.G. (Self-Financed) ANNUAL FEE STRUCTURE (2019 - 2020)

COURSES	Annual Fee						I Semester			II Semester		
	TUITION FEE	SPECIAL & UNIVERSITY	LAB	KWEA	EXAM	TOTAL	SELF FINANCED	KWEA	EXAM	TOTAL	SELF FINANCED	KWEA
M.Sc. IT	20800	1700	15400	23450	2630	63980	18950	14950	2630	36530	18950	8500
M.Sc. Physics	19600	1700	2000	18450	2180	43930	11650	9950	2180	23780	11650	8500
M.Sc. Chemistry	19600	1700	5500	19150	2330	48280	13400	10650	2330	26380	13400	8500
M.Sc. Botany	8800	1700	2000	17000	2330	31830	6250	8500	2330	17080	6250	8500
M.Sc. Biotechnology	21600	1700	20900	22650	2540	69390	22100	14150	2540	38790	22100	8500
M.Sc. Computer Science	21200	1700	15400	23450	2310	64060	19150	14950	2310	36410	19150	8500
M.Com.	18700	1700	2000	20500	2120	45020	11200	12000	2120	25320	11200	8500
M.S.W.	18700	1700	6000	19150	2740	48290	13200	10650	2740	26590	13200	8500
M.Sc. Psychology	20700	1700	2400	18750	2740	46290	12400	10250	2740	25390	12400	8500

\* Additional Fees for Payment in Instalment

## II Year P.G. (Self-Financed) ANNUAL FEE STRUCTURE (2019 - 2020)

COURSES	Annual Fee						I Semester			II Semester		
	TUITION FEE	SPECIAL & UNIVERSITY	LAB	KWEA	EXAM	TOTAL	SELF FINANCED	KWEA	EXAM	TOTAL	SELF FINANCED	KWEA
M.Sc. IT	20400	1700	15400	23850	3250	64600	18750	14850	3250	36850	18750	9000
											500	28250
M.Sc. Physics	19200	1700	2000	18850	3770	45520	11450	9850	3770	25070	11450	9000
											500	20950
M.Sc. Chemistry	19800	1700	5500	19750	3190	49940	13500	10750	3190	27440	13500	9000
											500	23000
M.Sc. Botany	9000	1700	2000	18000	3560	34260	6350	9000	3560	18910	6350	9000
											500	15850
M.Sc. Biotechnology	21200	1700	20900	23050	3480	70330	21900	14050	3480	39430	21900	9000
											500	31400
M.Sc. Computer Science	20800	1700	15400	23950	3120	64970	18950	14950	3120	37020	18950	9000
											500	28450
M.Com.	18300	1700	2000	21200	3350	46550	11000	12200	3350	26550	11000	9000
											500	20500
M.S.W.	18300	1700	6000	19550	4130	49680	13000	10550	4130	27680	13000	9000
											500	22500
M.Sc. Psychology	20800	1700	2400	19350	4130	48380	12450	10350	4130	26930	12450	9000
											500	21950

\* Additional Fees for Payment in Instalment

M.Phil. (Self-Financed) ANNUAL FEE STRUCTURE (2019 - 2020)

COURSES	COURSES										SEMESTERWISE PAYMENT				
	SELF-FINANCED COURSE FEE								KWEA		GRAND TOTAL	I INSTALMENT		II INSTALMENT	
	TUTION FEE	SPL & UNI	MKU-GJSA CENTRE	LAB / LIB.	PROFESSIONAL SOCIETY	TOTAL SF FEE	EXAM FEE	KWEA FEE	SF	KWEA & EXAM FEE		SF	KWEA FEE		
M.Phil. Tamil	13300	1700	500	600	300	16400	3360	10850	30610		8450	+ 10385	7950	+ 3825	
M.Phil. Economics	13300	1700	500	1100	300	16900	3660	10950	31510		8700	+ 10785	8200	+ 3825	
M.Phil. History	13300	1700	500	1100	300	16900	3360	10950	31210		8700	+ 10485	8200	+ 3825	
M.Phil. Commerce	13300	1700	500	1100	300	16900	3385	10950	31235		8700	+ 10510	8200	+ 3825	
M.Phil. English	16200	1700	500	1100	300	19800	3360	11550	34710		10150	+ 11085	9650	+ 3825	
M.Phil. Chemistry	18300	1700	500	9500	300	30300	3085	13650	47035		15400	+ 12910	14900	+ 3825	
M.Phil. Physics	17700	1700	500	8100	300	28300	3085	13250	44635		14400	+ 12510	13900	+ 3825	
M.Phil. Microbiology	17700	1700	500	10500	300	30700	3360	13750	47810		15600	+ 13235	15100	+ 3875	
M.Phil. Biotechnology	16500	1700	500	13200	300	32200	3360	14050	49610		16350	+ 13535	15850	+ 3875	

## DIPLOMA COURSES (Self-Financed) ANNUAL FEE STRUCTURE (2019 - 2020)

COURSES	Annual Fee						I Semester			II Semester		
	TUITION FEE	SPECIAL & UNIVERSITY	LAB	KWEA	EXAM	TOTAL	SELF FINANCED	KWEA	EXAM	TOTAL	SELF FINANCED	KWEA
P.G.D.H.R.D.	17000	700	2300	10000	3400	33400	10000	5000	3400	18400	10000	5000
											500	15500
PG Dip. in Remote Sensing GIS	18000	-	2000	10000	1030	31030	10000	5000	1030	16030	10000	5000
												500
												15500
P.G Dip. in Coun. & Psychotherapy	12300	700	2000	10000	2570	27570	7500	5000	2570	15070	7500	5000
												500
												13000
Dip. in Informatics for Drugs Design	7000	-	3000	5000	1205	16205	5000	2500	1205	8705	5000	2500
												500
												8000
Dip. in Bioinformatics	10300	700	3000	7000	1030	22030	7000	3500	1030	11530	7000	3500
												500
												11000
Dip. in Fitness Training	5300	700	-	2000	1120	9120	3000	1000	1120	5120	3000	1000
												500
												4500
Dip. in Apparel Designing	8500	-	3000	7500	1150	20150	5750	3750	1150	10650	5750	3750
												500
												10000
Certificate in Medical Instrumentation	3000	-	2000	2000	1130	8130	5000	2000	1130	8130	-	-
												-
												-
Certificate in GIS & Remote Sensing	4000	-	2000	3000	1310	10310	6000	3000	1310	10310	-	-
												-
												-

\* Additional Fees for Payment in Instalment

## CERTIFICATE COURSES (Self-Financed) FEE STRUCTURE (2019 - 2020)

COURSES	COURSES				
	TUITION FEE	LAB	KWEA	EXAM	TOTAL
Certificate in Dress Making	2500	1000	2425	500	6425
Certificate in Aari Work	2500	1000	2425	500	6425
Certificate in Machine Embroidery	2500	1000	2425	500	6425
Certificate in Hand Embroidery	2500	1000	2425	500	6425
Certificate in Fabric Painting	2500	1000	2425	500	6425
Advance Course in Fabric Painting	2500	1000	2425	500	6425
Certificate in Jute Handicrafts	2500	1000	2425	500	6425

## SCHOLARSHIP

### SCHOLARSHIPS FOR UG AND PG DEGREE PROGRAMMES

#### SPONSORED SCHOLARSHIP

- Endowed Scholarships by faculty and friends of LDC
- Moore Family Scholarship
- International Endowed Scholarships
- Scranton Scholarship

#### MANAGEMENT SCHOLARSHIP

- Sports Scholarships: full fee concession, free boarding and lodging for National and State level players based on selection trials
- Special Scholarships for sports students who represent Madurai Kamaraj University
- Work Scholarships
- Scholarships towards lunch
- Student Interns

Students who have availed Management Scholarships in 2018 - 2019: 8%, and Government Scholarships: 12%

#### GOVERNMENT SCHOLARSHIPS

Scholarship	Eligibility: Annual income less than (Rs.)
SC/ST	2,50,000/-
Backward Classes	2,00,000/-
Most Backward Classes	2,00,000/-
De-notified Community	2,00,000/-
Minority Scholarship (Meritorious Student)	2,00,000/-
Higher Education Special Scholarship (SC/ST)	1,00,000/-
MBC/DNC/SC/ST Fee Concession	No Income Limit
Indira Gandhi Scholarship for Single girl Child (UGC)	No Income Limit



## LIBRARY

J. X. Miller Memorial Library holds to its credit 1,42,669 books, 102 print journals, newspaper & periodicals. The library consists of a general library, departmental libraries and resource centres on Women's Studies and Christian Studies. Special collections on Human Rights, Environmental Studies, International Studies, Interfaith Relations, Current Affairs and Competitive Examinations are the hallmarks of J. X. Miller Library.

### LIBRARY WORKING HOURS

Working Days	8.00 a.m. - 6.00 p.m.
Summer Vacation	9.00 a.m. - 5.00 p.m.

### CIRCULATION SECTION

Books are issued to the staff and students of Lady Doak College only. The ID card with its bar code is used as the Library Card. Undergraduate, Postgraduate and M. Phil students may borrow 3, 4 and 10 books respectively except for reference books and periodicals. The period of lending is 10 days. Reserve books are issued to all students for overnight study only. Economically needy students will be given books from the Book Bank with recommendation from the Head of the Department.

If a book is not returned on time, a fine of one rupee per day is levied. If a book is lost, the borrower should replace or pay three times the cost of the book.

### SPECIAL SERVICE

Alumnae and research scholars from other institutions are permitted to use the library resources by paying a nominal amount of Rs.10 per day.

### REPROGRAPHIC SECTION

Reprographic section serves the users with photocopying facility.

### E-RESOURCES

Electronic Resources has 6000+e-journals and 135000+e-books which are accessed through University Grants Commission -

National Library and Information Services Infrastructure for Scholarly Content. India-Stat data base provides secondary level socio economic statistical information about India and its states.

#### **ANTIPLAGIARISM SOFTWARE**

Plagiarism checker software tool URKUND is available.

#### **AMERICAN INFORMATION RESOURCE CENTRE (AIRC)**

AIRC Institutional Membership is renewed. Books, journals & VCDs can be borrowed from the AIRC through the Librarian.

For more information log on to <http://chennai.usconsulate.gov>

#### **BRITISH COUNCIL LIBRARY ORGANISATIONAL MEMBERSHIP**

J.X. Miller Memorial Library is an organisation member of the British Council Library. The catalogue & e-news letter can be accessed. Books and journals can be borrowed through the online portal ([www.britishcouncilonline.org](http://www.britishcouncilonline.org)). Contact the librarian for the ID & the password.

#### **ONLINE RESOURCE SERVICE**

Inter Library loan facility is available with DeLCON online journals (DBT Electronic Library Consortia).

#### **FRIENDS OF THE LIBRARY**

This enables users to read, learn and become part of the Information Resource Centre.

#### **HELM ARCHIVES**

The Helm Archives is a part of the library and focuses on the history and growth of the college. It also provides biographical details of Miss Katie Wilcox, the founder.



## CENTRES IN LADY DOAK COLLEGE

At present, the following 13 Centres are functioning on campus:

- Christian Activity Centre (CAC)
- Centre for Communications and Multi Media (CCM)
- Centre for Entrepreneurship Development (CED)
- Centre for Environmental Studies (CES)
- Centre for Music (CFM)
- Centre for Human Resource Development (CHRD)
- Centre for Human Rights Education (CHRE)
- Centre for Information Technology (CIT)
- Centre for Life Frontier Engagement (CLiFE)
- Common Science Instrumentation Centre (CSIC)
- Centre for Women's Studies (CWS)
- International Study Centre (ISC)
- Centre for Value Education (CVE)

*(Detailed description is available in the college website)*

## STUDENT AMENITIES

### INFRASTRUCTURE FACILITIES FOR TEACHING AND LEARNING

#### LANGUAGE LAB

Language Lab is equipped with fifty virtual desktop computers connected to a centralised server. It provides the platform for technology-integrated language learning and enhancement of the listening, speaking, reading and writing skills.

#### PSYCHOLOGY LAB

The students are trained to apply theoretical concepts of Psychology in the lab by administering psychological tests and instruments, to score, analyse and interpret individual and group data. A psychological assessment drive called Psycho Fest is organised every year. The lab provides consultancy services for assessing intelligence and mental health variables.

#### FASHION DESIGNING LAB

It is comprised of a sewing lab, a photography lab and a wet lab. These labs cater to the current need of the learner and train them in fashion photography, dyeing and printing processes.

### **ANIMAL CELL CULTURE FACILITY**

This facility serves as an alternative for animal models for the study of cell biology, carries out cytogenic studies, designs and evaluates the effect of medicinal plant extracts on cancer cell lines

### **PLANT TISSUE CULTURE LAB**

This Lab was established with funds from DST-FIST and shared by students (UG, PG & M.Phil.) and Research Scholars of Botany, Zoology and Biotechnology departments to learn the basic culturing techniques of plants for secondary metabolite production, genetic transformation and phytoremediation

### **GIS LAB**

The GIS lab was established with funds from ISRO in 2003. The GIS Lab has licensed ArcGIS 9, ERDAS 8.7 software, a Trimble GPS, 2 Garmin GPS and a Digital Theodolite

### **BIOINFORMATICS LAB**

It was established in 2006 using DBT-BIF fund under BTISnet scheme, Government of India for Sequence and Structure Analysis and Docking Studies

### **SCIENCE INSTRUMENTATION LAB**

This lab was established in 2005 using DBT-FIST fund, Government of India. The facility is extended to research scholars of other institutions also. The lab has a Laboratory Chemical Vapour Deposit Reactor, AFM/ STM – System, Thin Film Maker, Thermal Sputtering unit, Electro Chemical Workstation, UV Visible Spectrophotometer, Laser Raman Spectrometer, Double Beam Spectrophotometer, Elemental Analyser, Atomic Absorption Spectrophotometer, Microwave Synthesiser, Fine Particulate Sampler, Spectrofluorimeter, HPLC, Fermentor, Thermocycler (Gradient), PALL Water Purification System and a Nano Drop.

### **INFORMATION TECHNOLOGY LAB**

The lab is equipped with Open Source and Proprietary software, provides a wireless, high speed network, secured from intruders to students and members of faculty at departments and in common places facilitating ICT enabled teaching, learning and evaluation.

### COMMUNICATION AND MULTIMEDIA LAB

There is a full-fledged professional recording studio with facilities for audio recording, video conferencing and video editing.

### MULTIMEDIA THEATRES

There are two multimedia theatres equipped with digital repositories for live streaming, live lecture capturing and archiving facilities.

### GOLDEN JUBILEE AUDITORIUM-CUM-INDOOR STADIUM

The auditorium is a central place for college programmes, cultural activities and indoor games (Basket Ball, Badminton and Table Tennis) with a seating capacity of 3500.

### RESIDENTIAL HALLS

Accommodation in residential halls is given only to bona fide students of the college of the current academic year. Nine residential halls, each under the care of faculty resident hall supervisors, provide residential accommodation for approximately 750 students. At least one meeting a month is held by the Joint Council for Action in Residence (JCAR) to consider matters of interest or concern to resident students. In accepting resident students, preference is given to students who reside outside Madurai.

*(Booklet for the resident students contains all other details pertaining to residential life)*



## GENERAL

### SPORTS & FITNESS

The Athletic Track and Sports field includes a floodlit Volleyball court, Kabaddi court, Kho-kho court and Handball court.

### COUNSELLING UNIT

It provides individual and group counselling for needy students and also plans and organises training programmes for selected staff on counselling skills, mentoring, sex education and adolescent psychology. A part-time professional counselor renders personal counselling services to help the college community with personal / familial / academic problems and behavioural / habit disorders.

### CANTEEN

Canteen serves hygienic food from 8 a.m. to 6.30 p.m. at three centres, Main Canteen, Annex Counter and Fruit Juice Corner

### COLLEGE CLINIC

There is a fifteen-bedded clinic overseen by a visiting doctor and a trained, professional, resident nurse. Medical inspection is held every year for all students.

### BANK

State Bank of India – Lady Doak College Branch with ATM facility provides banking facility for the college community between 10:00 a.m. and 4:00 p.m. from Monday to Friday and on first and third Saturdays. Every student should have an account since all fees and payments should be made online.

### CHILDREN'S HAVEN IN LADY DOAK (CHILD)

CHILD is an activity centre run exclusively for children aged between 5 to 12 years. It is equipped with books, computers, audio and video systems, craft materials,

indoor games and a park. The centre encourages reading habit, creativity, and enhances the reasoning power and physical fitness. The children of nearby schools can avail the facilities by becoming members.

### ECO-FRIENDLY CAMPUS

- Aerobic Compost Unit
- Mini Paper Recycling Unit
- Rain Water Harvesting
- Recycled Water for Gardening through Sewage Treatment plant
- Soft drinks-free Campus
- Solar Energy Powered Street Lamps
- Vermicomposting Unit

*The college community is expected to maintain the eco-friendly campus.*

### STUDENT ACTIVITIES

The following facilities are available for the enhancement of knowledge and development of skills and talents of the students. The wholistic development, personality enhancement and multitasking skills are achieved through these activities.

- Value Education Courses
- Value Based Courses / Integrated Value Based Courses
- Departmental Clubs with a myriad of academic programmes at interdepartmental and intercollegiate levels
- Academic Seminars
- Annual Cultural Meet
- Educational Tours/ OSS/ Industrial visits
- Summer Internship
- Annual College Play
- Sports and Games of a wide variety including Ball-badminton and Athletics, Chess, Badminton, Basketball, Handball, Table Tennis, Volleyball, Kabaddi, Kho-kho, Swimming, Weight Lifting, Boxing, Hockey and Football

- Research activities for students and teachers in all disciplines are promoted and quality is sustained through the Research Culture Promotion Cell
- Short-term and Long-term co-curricular activities like Quiz and Current Affairs, Music, Painting, Needle work etc.
- Knowledge transfer to local schools

### ACADEMIC ADVISING

Every fresh undergraduate student is guided by a mentor of the concerned department who guides them in personal and academic matters and helps them make the necessary adjustments in campus life. Senior undergraduate and post-graduate students are guided by a faculty advisor of the department in academic matters

### CODE OF CONDUCT

1. As members of the college community, students are expected to conduct themselves with integrity, courtesy and responsibility on and off the campus. No student shall participate in acts tending to discredit the institution or impede its working either from within or from outside.
2. The college expects its students to be honest and requires the members of the faculty and students to report any evidence or suspicion of dishonesty. Any such case will be investigated carefully, the student being allowed to speak on her own behalf. If a student is dishonest and seems unlikely to mend her ways, appropriate action will be taken.
3. Each student is requested to wear her ID card while she is at college. If found without it, she will be fined Rs. 500/-
4. Regular attendance is expected in classes from all students.
5. Discipline should be maintained in the classroom, college campus and during college programmes.
6. All students should attend the functions organised by college officers or officers of the college council.



7. Due respect to be given to others by maintaining silence during study and worship hours both in college and residential halls.
8. Silence should be maintained in the library. Pages should not be torn from books and periodicals. Underlining or marking on them is also strictly forbidden.
9. Each student is responsible for maintaining beauty and cleanliness of the campus.
10. Any damage to the property of the college is a serious offence. Writing on walls, doors and furniture is a punishable offence. Offenders will have to pay for damages.
11. Student should read the notices posted by officers of the college on notice boards on the college campus. She shall not tamper with the notices displayed.
12. No notice should be put up in the college campus without prior permission from, and counter signature of the college officers/ Deans of Student Services/ Heads of Departments.
13. Celebration of Holi on the campus is strictly prohibited.
14. All students, resident and non-resident must obey the medical orders of the college doctor or college health officer and must pass the medical examination conducted by the college doctor in order to remain in the college.
15. Each student is responsible for the safety of her personal property including money, jewellery and electronic gadgets.
16. Students should not loiter on the campus during class hours.
17. During college holidays, non-resident students are permitted to come to college only with prior written permission from their departments.
18. Entertaining friends from other colleges is not allowed inside the campus.
19. The day begins with a common prayer through the Public Address System in which all participate by maintaining silence.

20. All Christian students are expected to attend all Christian programmes regularly.
21. Ragging in any form is prohibited. Stringent action will be taken against defaulters as per UGC guidelines, copy of which is given to students and parents.
22. Students are not permitted to have their lunch in their classroom and laboratories. They are requested to use the lunch pavilion.
23. Students are expected to wear simple, clean clothes and dress modestly, suited to the occasion.
24. Students are not permitted to participate in live / photographic modelling, fashion shows, stage shows or any TV programmes without prior written permission from the Principal.
25. Any student whose conduct is considered to be detrimental to the best interests of the college is liable for disciplinary action.
26. During college functions students who come late will not be permitted to attend the programme.
27. As a member of the community, every student is required to obey the rules and regulations of the college and respect and support the college ethos. If unable to abide by any of the rules of the college, the student should immediately inform the Principal and leave the institution following due procedures.
28. In case of doubt regarding the interpretation of the rules and regulations of the college and in all matters not covered in the codes mentioned above, the college authorities should be consulted for clarification and guidance.

## **A. RULES REGARDING MOBILE PHONE AND LAPTOP USAGE**

### **GENERAL RULES FOR ALL STUDENTS**

- Students are permitted to bring mobile phones and laptops to college
- Mobile phones and laptops can be used only for academic purposes during class hours

- Mobile phones should be in silent mode while on the college campus
- Students indulging in inappropriate use of mobile phones or laptops on campus will have to face disciplinary action prescribed by the college

### **RULES FOR RESIDENTS**

- Mobile phones and laptops should be used only for academic purposes during study hours from 8.00 p.m. to 11.00 p.m.
- Mobile phones and laptops should not be used from 11.00 p.m. to 6.00 a.m.

### **B. PUNISHMENT FOR DEFAULTERS**

Any student / resident student found violating the rules mentioned above will be suspended from class / hostel for 5 working days (excluding test period)

## **ANNUAL EVENTS OF THE COLLEGE GENERAL ACTIVITIES**

### **REORIENTATION FOR II UG, III UG & II PG**

A reorientation about the various college activities and guidelines are given to the students on the reopening day after the summer vacation.

### **ORIENTATION FOR I UG, I PG & M.PHIL.**

Freshers are introduced to life in Lady Doak College in formal and informal settings for three days, which includes a campus tour.

### **RESIDENT JUNIORS' WELCOME**

The new residents are made to feel at home by their seniors through a welcome party. The rules to be followed during their stay in the college hostel are also introduced to them.

### **LEADERSHIP CAMP**

External experts are invited annually to impart leadership skills to student leaders holding various offices.

### **PARENT-TEACHER MEET FOR III UG**

A parent-teacher meet is usually conducted in the month of July to discuss students' performance and also to give suggestions for improvement.

### **COLLEGE BIRTHDAY**

The college celebrates its birthday on the 14<sup>th</sup> of July every year.

### **FOUNDER'S DAY**

Founder's Day is celebrated on the 26<sup>th</sup> of July, the birthday of Miss Katie Wilcox, the founder of Lady Doak College.

### **STUDENT CABINET INAUGURAL**

The newly elected cabinet members take their oaths of office and officially begin their duties. The inaugural is held usually along with the Founder's Day celebrations.

### **SPECIAL THANKSGIVING SERVICE**

It is an annual thanksgiving service held on the last Sunday evening of every July. It is a time set aside to thank God for our founder, Miss Katie Wilcox, friends from far and near and well-wishers. This is also a time to celebrate the blessings and achievements of the college over the past years.

### **ALUMNAE DAY**

Alumnae Day is held in the month of July where the alumnae of the college come back to their alma mater to renew their fellowship with their old classmates and teachers

### **INTERCOLLEGIATE CULTURAL COMPETITIONS**

Every year in the month of September, intercollegiate competitions are held with a particular theme. The Student Cabinet, in consultation with the larger student body, decide on a theme for cultural competitions and organise it at an intercollegiate level. These competitions are usually held in September and attract women students from colleges all over Tamil Nadu. These events offer a platform for display of talent and foster teamwork and sportsmanship.

### **HUMAN RIGHTS DAY**

Human Rights Day is marked by special lectures and various competitions to create awareness among students about their rights.

### **NATIONAL SERVICE SCHEME (NSS) CAMP**

As a requirement of the Part V Programme, National Service Scheme (NSS) camps are organized for the various NSS units of the college in villages in the outskirts of Madurai. Through these camps, the NSS students develop a sense of responsibility towards the society they live in and also get a glimpse of the rural life.

### **PARENT-TEACHER MEET FOR I UG**

A parent-teacher meet is usually conducted in the month of January to discuss about the performance of their children with the parents and give suggestions for improvement. The first semester mark statements are distributed during the meet which allows the parents to get a first-hand report from the teachers.

### **GRADUATION DAY**

The graduates receive their degrees and diplomas marking their official graduation from the college.

### **STUDENT CABINET ELECTION**

Students elect their representatives to the Student Cabinet from amongst a list of all eligible candidates.

### **SPORTS DAY**

The annual Sports Day in the month of February not only celebrates the physical prowess of students through competitions, but also showcases a march past, mass drills, aerobics and cultural events. There are also special events for teachers, non-teaching staff, guests and children.

### **WOMEN'S DAY CELEBRATIONS**

International Women's Day celebrations engage the students in celebrating gender equality. There are meaningful Debates / Talk Shows / Open Forums with students (Boys and Girls) from other city colleges.

## **HOSTEL DAY**

The hostel students celebrate their yearlong stay in the hostel with entertainment programmes.

## **COLLEGE DAY AND STUDENT CABINET VALEDICTORY**

The outgoing students are honoured with prizes and certificates for meritorious involvement in all aspects of college life. It is the culmination of the year's events. The outgoing Student Cabinet hand over charge to the newly elected Cabinet members.

## **HOSTEL SENIORS' FAREWELL**

At the end of the academic year, the resident seniors are honoured by their juniors. It is a celebration of the camaraderie and long-lasting relationships.

## **SENIORS' FAREWELL**

The Seniors' Farewell is an emotion-packed farewell party for the seniors hosted by the juniors. Memories of fondness and togetherness are recollected.

## **CANDLE LIGHTING SERVICE**

Candle lighting is a solemn service for the outgoing students. During the service, the Principal gives an inspirational message to the outgoing students and candles are lit symbolising the responsibility of the students to be a light that triumphs over darkness wherever they go.

## **ENDOWMENT LECTURE**

In the name of the donors that endowments have been created, academic lectures are arranged periodically.

## **CHRISTIAN ACTIVITIES**

### **WILCOX CHAPEL**

All students and faculty members are invited to the Wilcox Chapel for worship and meditation. Worship services are conducted at 7.35 a.m., 12.35 p.m. and 7.00 p.m. during weekdays.

Students are permitted to worship in local churches on the first Sunday of every month. Special services are arranged in the chapel on other Sundays. Special services are also arranged on

Thursdays at 6.45 p.m. for which all students and faculty with family are invited.

### **CHRISTIAN STUDIES CENTRE**

It has a good collection of English and Tamil books. Both faculty and students are encouraged to use them after making the necessary entries in the register provided.

### **CHRISTIAN STUDIES PROGRAMME**

Undergraduate and Postgraduate Christian students of all denominations will be enrolled in the diploma courses offered by the Christian Education Cabinet of Tamil Nadu (C.E.C.)

Every student successfully completing the three UG C.E.C. courses will be awarded UG Diploma in Christian Studies and two PG C.E.C. courses will be awarded PG Diploma in Christian Studies.

### **STUDENT CHRISTIAN MOVEMENT**

Christians of all denominations become members of the Lady Doak College SCM unit. This is the official Christian organisation of students linking other colleges throughout the world. Its programmes include Bible Study, Worship and Outreach projects. Its leaders are elected student office-bearers who plan programmes at the college with the help of the chapel committee representatives.

### **CHOIR (ENGLISH & TAMIL)**

The students are trained to sing hymns. The choir is actively involved in leading the worship and singing in the daily worship services and all the special services held in the college.

### **FACULTY RETREAT**

A faculty retreat is conducted at the beginning of every academic year for the faculty members of the institution. Theologically sound resource persons are invited to give messages and thoughts to refresh and prepare the faculty members for the new academic year.

### **STUDENTS' RETREAT**

In order to enhance the spiritual life of the students, retreats are conducted. It helps deepen their prayer life and renew their enthusiasm. This is a time of retreating into the presence of God through prayer, message, music and worship.

### **COLLEGE SCRIPTURE EXAM**

As a Christian institution, much emphasis is placed on nurturing Biblical knowledge and spiritual growth. Christian students take up an examination in September on selected books of the Old Testament, Gospels and Epistles. They are also required to memorise a specified chapter from the Scriptures and prizes are awarded to top performers at the college level. Preparation for this exam is entirely based on self-study.

### **COLLEGE CAROL SERVICE**

The College Carol Service is on the second Saturday of December every year. It is the highlight of the Christmas celebrations on campus. The message of Christmas is shared through special carols rendered by the College Choir, teachers, non-teaching staff and their children. Renowned speakers are invited to share God's message.

### **COMMUNITY CHRISTMAS CELEBRATION**

The Community Christmas Celebration is celebrated before the college breaks for Christmas holidays. A Christmas message, an enactment of the nativity scene, songs and choreographies conveying the message and meaning of Jesus' birth constitute the celebration.

### **LENTEN SERVICE**

The Chapel Committee and the College Choir organise a Special Lenten Song Service during the season of Lent to meditate on the Passion of Christ.

### **COLLEGE DAY CELEBRATIONS**

A day is set aside when the outgoing students are honoured with certificates for progress in academic courses and participation in co-curricular activities of the college.



## COLLEGE DAY PRIZES & CERTIFICATES

- Lady Doak Prize and Certificate of Recognition: awarded to the best outgoing student for her consistent, creditable and excellent participation in various aspects of college life while maintaining a uniformly high academic record
- Dr. Albrecht Frenz Prize and Certificate of Recognition: for enthusiastic participation in a number of events and excellent service to the college
- Katie Wilcox Memorial Prize for distinguished leadership and Certificate of Recognition: for excellent and intangible qualities of personality and leadership, for being a guiding influence in the life of the college and an invaluable link between the student body, faculty and administration
- Rangaleela Award and Certificate of Recognition: awarded to the best outgoing student for excellence in oral, written, artistic presentation and communication skills and leadership that was utilised for the betterment of the community
- Dr. Betty Chinniah Memorial Prize: for the best outgoing student considering all aspects of college life
- Chancellor Viswanathan Prize: for the best outgoing UG student
- Chancellor Viswanathan Prize: for the best outgoing PG student
- G.M. Thalaivar Memorial Prize: for a PG student having an outstanding academic and co-curricular record
- Davamani Gnanamuthu Prize: for a needy, helpful, cheerful consistently hard working first year PG student
- Principal Gnanadickam Prize: for a candidate for her outstanding service to the underprivileged women / children
- M.R. Athira Engels Memorial Cash Award: for a UG student undergoing treatment for terminal illness
- Muhil Prize: for a candidate pursuing higher education after a break of a few years, exhibiting determination and maintaining high academic standards (preference for a Social Sciences student)

- Ms. Rajalakshmi Rajasekaran & Mr. Gopalan Iyengar Cash Prize: for those who completed IPCC of CA (both group exams before final year in the college) from any major/PG / UG to buy books

## PHYSICAL EDUCATION

- Austin Vedamuthu Prize and Certificate: in recognition of exemplary sportsmanship and outstanding performance in sports and athletics while maintaining a good academic record
- Athletic Champion Blazer with College Crest: awarded to an athletic champion
- Special Sports Star Prize and Certificate: in recognition of victorious participation in games and athletics, distinctive team spirit, good academic record, amiable disposition, modest conduct and readiness for voluntary activities

## PART V

- P.T.R. Palanivel Rajan Prize and Certificate: in recognition of consistent and enthusiastic participation and outstanding performance in the community service programmes
- Captain Dr. Lionel Rajasekharan Endowed Prize: for the best cadet in NCC
- Sergeant. R. E. Subramaniam Memorial Gold Medal: for the best Senior Cadet who is committed in rendering service at 2/2 NCC Coy in support of its effective functioning

## COLLEGE HONOURS

- Certificate of Special Honour (UG): for consistent, creditable and excellent performance in academic and co-curricular activities
- Certificate of Honour (PG): for consistent, creditable and excellent performance in academic and co-curricular activities
- Certificate of General Honour (UG): for consistent and creditable performance in academic and co-curricular activities

- Mona Hensman Scholarship: for a needy, sincere, hardworking II UG student with academic potential who is involved in service programmes in the campus

### **WOMEN'S STUDIES**

- Mrs. Lily Amirtham Prize: for the best candidate in the course on Women's Studies
- Anna Abraham Prize: for an outgoing UG student with a marked change in her attitude and behaviour as a result of the Women's Studies Programme

### **HUMAN RIGHTS**

- Certificate of Merit: for the best student in the course 'Human Rights and Duties'
- Grace Kennett Foundation Award: for enthusiastic participation in class room interaction, voluntary involvement in human rights activities and excellent performance in the course 'Human Rights and Duties'

### **COLLEGE RESIDENT HONOURS**

- Vinayagam Prize: for outstanding comradeship, voluntary leadership, cheerful participation and excellent co-operation in the residential life of the college community
- Certificate of Special Honour (UG & PG): for consistent, creative and creditable participation in various aspects of the residential life of the college community
- Certificate of General Honour (UG & PG): for participation in various aspects of the residential life of the college community

### **SCRIPTURE PRIZES**

- Dawson Prize: for the best candidate from III UG candidate in the Scripture Examination
- Wilcox Chapel Prize: for the best candidate from II UG candidate in the Scripture examination
- Whitin Memorial Prize: for the best candidate from I UG candidate in the Scripture examination
- David Gnaniah Memorial Prize: for the best PG candidate in the Scripture examination in the M.A. /M.Sc. /M.Com. Degree class

- Christobel Jebaberachah David Prize: for a current member of college choir from the outgoing class who has been in the choir for a minimum of two years and enhanced corporate singing by sharing her musical talents with the group
- S.C.M. Prize: for the best candidate in the Scripture examination for Non-teaching Staff
- Frederick Veluchamy Memorial Prize: for the second best candidate in the Scripture examination for the non-teaching staff
- Sangeetha Norman Memorial Prize: for the candidate who gets the highest mark in the College Scripture Examination
- Mariamma Tharien Gold Medal for the best candidate in the college Scripture Examination
- Mrs. Gnanatheepam Manuel Memorial Prize: for the best II UG candidate in the Christian Education Council Examination
- Rev. Cyril Swamikan Manuel Memorial Prize: for the best I UG candidate in the Christian Education Council Examination
- Christian Education Council State Level Prize for the First rank holder in the State Level CEC Examination
- Capt. M.S. Selvarajan and I. Paulraj Memorial Prize: for the best I PG candidate in the Christian Education Council Examination



## **AIDED STREAM**

### **DEPARTMENT OF TAMIL**

- Telugutalli Memorial Award: for the best student in UG Student in Telugu
- Solomon Pappiah Pattimandram Group Endowment: for the best orator or the best achiever in the Department of Tamil
- Jebavathy Thangaraj Prize: for the best candidate in UG Allied Course 'Tamil Nadu & Culture'
- S.P. Ramanathan Endowed Prize: for the best PG student

### **DEPARTMENT OF ENGLISH**

- Tagore Centenary Prize: for the winner in the recitation competition
- A. V. Thilak Ashok Prize: for the best outgoing student of (UG/ PG) English, for distinguished participation in co-curricular and academic spheres
- Ms. Neena Pradeep-Prasanna Prize: for the best outgoing UG student
- Jemima Rajendran Prize: for the best outgoing PG student who actively participated in department programmes and club activities
- Prasanna Chandran Endowed Prize: for the best candidate in the course 'History of English Literature' in B.A. English
- Arcadia Endowment Cash Award: for an economically needy student of II UG English Literature who has shown consistent progress in her studies

### **DEPARTMENT OF HISTORY**

- Mrs. Abraham Endowed Prize: for the best student in PG History
- Dr. V. Jeyalakshmi Prize: for the best outgoing UG History student who actively participated in department programmes and club activities

- Mrs. Sally Isaac Memorial Prize: for a sincere, needy, hardworking II UG student with good academic potential
- Mrs. Sally Issac Memorial Prize: for a III UG student who maintained a good academic record, in spite of socio-economic challenges

## DEPARTMENT OF ECONOMICS

- Visalakshi Kannan Leadership Award: for an enthusiastic, positive and motivated student from the outgoing UG and PG classes in the Department of Economics, with distinguished leadership abilities as evidenced by excellence in extracurricular participation in sports, co-curricular competitions, social service or student council
- Grace Darling Muthiah Endowed Prize: for an UG student of Economics in recognition of outstanding participation in sports while maintaining a good academic record
- Mrs. Kasthuri Sekar Prize: for the best candidate in Economic Analysis in B.A. Economics
- Esther Teresa Dhanaraj Endowed Prize: for the best candidate in recognition of her outstanding participation in the activities of Oikonomia Club while maintaining a good academic record
- Ms. Annal Lalitha Endowed Cash Prize: for an UG/PG Economics student hailing from female headed household with a good academic record

## DEPARTMENT OF SOCIAL SCIENCES

- Roopa Ravikumar Prize: for successful completion of undergraduate degree as a married student and a certificate given to her spouse for his continuous support and encouragement enabling her to graduate meritoriously
- Sophian Zara 2005 Prize: for a persevering student of UG degree in Psychology & Sociology who is socially and economically challenged

- Mrs. Nirmala Wycliff Prize: for the best candidate in Sociology
- Miss. Shanthi Manuel Prize: for the best candidate in Psychology

#### DEPARTMENT OF COMMERCE

- Thabitha Zeline Memorial Prize: for the best outgoing UG student for her consistent, creditable and excellent participation in various aspects of the Departmental programmes while maintaining a uniformly high academic record
- Mrs. Velambal Pasupathy & Dr. T. Subramanian Memorial Prize & Certificate of Recognition: awarded to the best outgoing UG student for her excellent qualities of leadership and character, worthy of emulation while maintaining consistency in curricular and co-curricular activities
- Department of Commerce Silver Jubilee Frederick W. Taylor Prize: for the best candidate in II UG
- Department of Commerce Silver Jubilee Mary Parker Prize: for the best candidate in I UG
- Ms. Nirmala Singaram Prize: for the most deserving student in B.Com.

#### DEPARTMENT OF MATHEMATICS

- Devadoss Astronomy Endowed Prize: in recognition of a devoted study of Astronomy
- V. Srinivasan Memorial Prize: for a meritorious and needy III UG student
- Beulah Jebarajan Memorial Prize: for a needy and talented II PG student
- G. Rengasamy Memorial Prize: for a helpful, cheerful and responsible II PG student, who also maintains a good academic record

#### DEPARTMENT OF PHYSICS

- Devadas Astronomy Endowed Prize: in recognition of a devoted study in Astro Physics

- Devadoss Astronomy Endowed Prize: in recognition of a devoted study in Solar Physics
- M. S. Rajaram Memorial Prize: for an academically good outgoing UG student who nurtures her classmates to improve their academic grades in Physics

#### DEPARTMENT OF CHEMISTRY

- Geetha Sivasubramanian Endowed Prize: for the best outgoing student academically (Theory & Lab) in B.SC special chemistry

#### DEPARTMENT OF BOTANY

- Rajam Ramanathan Memorial Prize: for the best outgoing UG student having an outstanding academic and co-curricular record
- Sujatha Ram Rajesekaran Rubisco Award: for an excellent UG student

#### DEPARTMENT OF ZOOLOGY

- JP Samuel Memorial Prize: for consistent, creditable and excellent participation in the various activities of the Department of Zoology while maintaining a high academic record
- Dr. Hannah Sulochana Prize: for the best Zoology student in Biochemistry
- Prof. Navamone Whitin Prize: for a student in the Department of Zoology for her outstanding participation in paper presentation, model making, quiz, etc., inside and outside the college
- Mrs. Padma Hansraj Prize: for the best student in Zoology in the Biology of Invertebrates
- Karpooram Nagarajan Endowed Prize: for a needy student in the Department of Zoology with a consistent and creditable academic record
- Dr. Dinakaran Michael Prize: for the PG student who has 58 obtained the highest marks in Immunology and Immuno technology (Theory only)



- Mrs. Mercy Williams Memorial Endowed Prize: for the PG student who has obtained the highest marks in PG Lab Courses only
- Gangadevi & Rabiya Basirya Memorial Endowed Prize: for a III UG student who rendered cheerful voluntary service in department programmes
- Mr. William Moses Memorial Endowed Prize: for the best outgoing PG Student in Zoology

### CERTIFICATES

- Students' intangible qualities are assessed and Certificates of Recognition are given.
- Certificate of Special Merit recognising outstanding contributions in Physical Education / National Service Scheme / Rangering / National Cadet Corps / Environmental Awareness Programme / Library Service Programme / Youth Red Cross while maintaining high academic standards
- Certificate of Merit recognising outstanding contributions in Physical Education / National Service Scheme / Rangering/ National Cadet Corps / Environmental Awareness Programme / Library Service Programme/Youth Red Cross
- Certificate of Recognition to International Students in recognition of her commendable academic, co-curricular and extracurricular activities, heedless of socio-cultural challenges.



## SELF-FINANCED STREAM

### DEPARTMENT OF ENGLISH

- Dr. Edriana Jeyasingh Prize: for the best outgoing student in M.Phil.
- Arcadia Endowment Cash Award: for an economically needy II UG student who has shown consistent progress in her studies

### DEPARTMENT OF HISTORY

- Brinda Raji Endowed Prize: for a needy, academically sound student in M.Phil. History

### DEPARTMENT OF SOCIAL SCIENCES

- Mrs. A. J. Thinakaran Prize: for enthusiastic participation, creditable performance and best project in M.A. Social Work
- Golden Jubilee Prize: for the best candidate in PG Diploma in Counseling and Psychotherapy
- Marion Reid Award and Certificate: for Social Work to an MSW student(s) with social and economic constraints maintaining a consistent academic performance and committed field practicum initiatives
- Ms. Elizabeth George Prize: for the best candidate in M.Sc. Psychology
- Carl Rogers Prize: for the best candidate in Counseling and Psychotherapy in M.Sc. Psychology

### DEPARTMENT OF COMMERCE

- Decennium James Gasling Prize: for the best candidate in II B. Com. C A
- Ivy Jeevaraj Prize: for the best outgoing student in B.Com. S.F.
- Decennium Henry Fayol Prize: for the best candidate in II B.Com.
- Silver Jubilee Linux Torvalds Prize: for the best candidate in I M.Com.

- Decennium Batliboi Prize: for the best candidate in I B.Com.
- Decennium Lawrence Ellison Prize: for the best candidate in I B.Com.CA
- Luca Pacioli Prize: for the best candidate in I B.Com. CS
- Decennium Philip Kotler Prize: for the best candidate in II B.Com. CS
- Lady Sivapogam Prize: for the best student in I B.Com. PA
- Anne Broad Street Prize: for the best candidate in II B. Com. PA
- Nagammai Ramanathan Prize: for B.Com. PA students who complete IPCC (both the groups) before final year of study in the college
- Rajamma Latha Prize: for outgoing B.Com. students other than PA stream who complete inter exam in CA (IPCC), ICWAI or ACS while she is in the college
- NETCom Prize: for a student who completed NET / SET while pursuing M.Com./ M.Phil.

#### DEPARTMENT OF MATHEMATICS

- G. Rengasamy Memorial Prize: for the best outgoing UG student

#### DEPARTMENT OF PHYSICS

- M. S. Rajaram Memorial Prize: for an academically good outgoing UG (Physics with CA) student who nurtures her classmates to improve their academic grades in Physics
- The Physics Department Alumnae Prize: for the best outgoing PG student

#### DEPARTMENT OF CHEMISTRY

- K. Sivasubramanian Memorial Prize: for the academically best outgoing PG student (Theory & Lab)

#### DEPARTMENT OF BOTANY

- R. Devairakkam Ponraj Endowed Prize: for the best outgoing PG student

- Benny Memorial Prize: for the best outgoing PG student for her consistent & creditable participation in various aspects of the departmental programmes while maintaining a uniformly high academic record

#### **DEPARTMENT OF BIOTECHNOLOGY**

- Ms. Whitin Prize: for the best outgoing UG student
- Karpooram Nagarajan Prize: in Biotechnology for outstanding participation in Paper Presentation, Model-making, Quiz and other resourceful academic activities inside and outside the college
- Stella Samuel Memorial Prize: for the best outgoing UG student
- Pankajam Jesudasan Prize: to an outgoing PG student who has a distinguished academic record consistently despite challenges
- Janab Ejas Ali Prize: to an outgoing PG student who has consistent, creditable and excellent records in academic and co-curricular activities of the college

#### **DEPARTMENT OF BUSINESS ADMINISTRATION**

- V. S. Chellaiya Nadar Prize: for the best candidate in II UG
- Elton Mayo's Prize: for consistent and creditable performance in PG Diploma in Human Resource Development

#### **DEPARTMENT OF COMPUTER SCIENCE**

- Ada Lovelace Endowment Prize: for the best programmer in B.Sc. CA
- Erna Schneider Endowment Prize: for the best candidate in B.Sc. ITM (Batch-A)
- Jean E. Sammet Endowment Prize: for the best candidate in B.Sc. ITM (Batch-B)

- Lois Habit Prize: for the best outgoing student of M.Sc. Computer Science.
- Dorothy E. Denning Prize: for the best outgoing student of M.Sc. IT

### OTHER PRIZES AND CERTIFICATES

- Students are honoured with proficiency prizes in the departments. Both formative and summative marks are considered for the award of Proficiency Prizes. Passing the summative examination in the first attempt is a requirement for the award of proficiency prizes
- Certificate of Academic Merit: with Distinction is given to outgoing PG & UG students for excellent, consistent and distinctive academic performance
- Certificate of Academic Merit: is given to outgoing PG & UG students for excellent, consistent and distinctive academic performance
- Certificate of Special Merit: recognising outstanding contributions in Physical Education / National Service Scheme / Rangering / National Cadet Corps / Environmental Awareness Programme / Library Service Programme / Youth Red Cross while maintaining high academic standards
- Certificate of Merit: recognising outstanding contributions in Physical Education / National Service Scheme / Rangering / National Cadet Corps / Environmental Awareness Programme / Library Service Programme / Youth Red Cross
- Personal Meritorious Achievement Certificate: for students who worked against social, physical, economic and psychological handicap still maintaining a good academic record

## CONVOCATION DAY PRIZES

- Lady Doak Prize: for the best candidate in B.Sc. Degree Examination
- Lady Doak Prize: for the best candidate in B.A. Degree Examination
- Varthaga Prize: for the best candidate in B.Com. Degree Examinations (Aided, Computer Applications, Corporate Secretaryship, Banking & Insurance and Professional Accounting)

## AIDED STREAM

### DEPARTMENT OF TAMIL

- Grace Muthaiah Raja Memorial Prize: for the best UG candidate
- Ramasamy Memorial Prize: for the best PG candidate
- Dr. Kamala Padmanaban Prize: for the best UG project
- Dr. Kamala Padmanaban Prize: for the best PG project

### DEPARTMENT OF ENGLISH

- Sir James Doak Prize: for the best candidate in English in B.A. / B.Sc. / B.Com. Degree Examination
- Wilcox - Davamani Prize: for the best candidate in English in B.A. Degree Examination
- A.V. Thilak-Savithri Ashok Prize: for the best candidate in B.A English allied courses
- Sakunthala Sarada Memorial Prize: for the best candidate in B.A. English Linguistics
- T. V. S. Mani Prize: for the best candidate in English Language and Literature in the M.A. Degree Examination
- Sakunthala Sarada Memorial Prize: for the best PG candidate in the paper 'A study of the English Language'

- Dr. Rajalakshmi Parthasarathy Prize: for the best PG project
- Tmt. Jane Mangalam Stephen Endowment Award: in Linguistics for a top ranker in 'Linguistics' from UG & PG classes in English Language and Literature

#### DEPARTMENT OF HISTORY

- Margaret Clapp Memorial Prize: for conscientious participation in the study of History (UG)
- V. R. Rajaram Prize: for enthusiastic and creditable participation in PG
- Sherwood Charles and Victoria Sherwood Memorial Cash Prize: to a deserving outgoing UG candidate on merit-cum-means basis

#### DEPARTMENT OF SOCIAL SCIENCES

- Dr. Wilhelmson Prize: for the best UG candidate

#### DEPARTMENT OF ECONOMICS

- Lesslie Newbigin Prize: for the best UG candidate
- R.S. Thiagarajan Endowed Prize: for the second best UG candidate
- Principal Shanti Manuel Prize: for Mathematical Economics in B.A. Economics
- Shanthi Hariharan Memorial Prize: for the best PG candidate
- Shri. K. Prakasam and Shrimathi P. Panchavarnam Endowed Prize: for a UG candidate who comes from a remote area and has a good academic record

#### DEPARTMENT OF COMMERCE

- Dept. of Commerce Silver Jubilee Peter Drucker Prize: for the best UG candidate
- M. Go.T. Sekaran-Sugantha Latha Endowed Prize: for the best UG candidate

### DEPARTMENT OF MATHEMATICS

- Shantha Memorial Prize: for the best UG candidate
- Mr. D. James Selvam Memorial Prize: for the best UG candidate
- Ms. Ida Duraisamy Prize: for the best PG candidate
- Kalyani Albert Dawson Memorial Prize: for the second best PG candidate

### DEPARTMENT OF PHYSICS

- S.S.P. Gunalan and G. Mohana Memorial Prize: for enthusiastic participation and creditable performance at the UG level
- Chinniah Prize: for the best outgoing student in Astrophysics
- Dr. Beulah J. M. Rajkumar Prize: for the best outgoing UG (Aided) student for excellent leadership quality, active participation & high academic record

### DEPARTMENT OF CHEMISTRY

- Dr. Mariam Oommen Science Prize: for the best UG candidate
- Sundarambal Muthuswamy Memorial Prize: for the best student in Organic Chemistry
- Dhanalakshmi R. Victoria Prize: for the best candidate in Physical Chemistry
- Chemistry Department Golden Jubilee Prize: for the best candidate in Experimental Chemistry

### DEPARTMENT OF BOTANY

- Miss T. M. Lakshmi Prize: for the best UG candidate
- Pamela Mohandoss Prize: for the best UG candidate in Taxonomy
- A.J. Ratnasamy Memorial Prize: for the best UG candidate in Genetics & Molecular biology



## DEPARTMENT OF ZOOLOGY

- Dr. E. M. Thillayampalam Prize: for the best UG candidate
- Mercy-Samuel Memorial Gold Medal: for the best PG candidate
- Rawlin-Olive Cash Prize: for the student securing more than 80% in PG Environmental Biology course
- Barathi-Bhupesh Cash Award: for the best UG candidate pursuing post graduate degree programme at LDC

## SCRIPTURE PRIZES

- Canon Ratnam Asirvatham Manuel Memorial Prize: for the best candidate in the CEC course in III UG
- I Rank in State Level CEC Examination
- II Rank in State Level CEC Examination
- III Rank in State Level CEC Examination
- Annathai Nesam and Esther Annathai Memorial Prize: for the best candidate from II PG in the Scripture



## SELF-FINANCED STREAM

### DEPARTMENT OF TAMIL

- Rev. Athisayadhas Memorial Prize: for the best candidate in M.Phil.
- Flory Williams Endowment Prize: for the best M.Phil. project

### DEPARTMENT OF SOCIAL SCIENCES

- Wycliffe Prize: for the best MSW candidate who worked against various odds
- A Chittal Memorial Prize: for the best MSW candidate with a consistent academic record, good leadership qualities and a creditable service-oriented project
- Miss Shanti Manuel Prize: for a passionate student of M.Sc. Psychology, both in learning and application of Psychological insights

### DEPARTMENT OF ECONOMICS

- Amartya Sen Prize: for the best candidate in M.Phil.

### DEPARTMENT OF COMMERCE

- Auditor Ramasamy Iyer Memorial Prize: for the best candidate in B.Com. (SF)
- Mary Thangaraj Prize: for the best B.Com. (SF) candidate in Part II English
- Founder Gopal Tooth Powder S.P. Suvisesha Muthu Memorial Prize: for the best candidate in M.Com.
- Radha Krishnaswamy Memorial Prize: for the best candidate in B.Com.CA
- Department of Commerce SF Decennium Dennis Ritchie Prize: for the best candidate in B.Com.CA
- M. A. Gurusamy Nadar-Saraswathi Ammal Prize: for the best candidate in B.Com.CS
- Department of Commerce Silver Jubilee Charles Babbage Prize: for the best candidate in M.Com.

- Department of Commerce SF Decennium Spicer & Pegler Prize: for the best candidate in B.Com.
- Department of Commerce SF Decennium Tannon Prize: for the best candidate in B.Com.CS
- Department of Commerce Silver Jubilee Karl Pearson Prize: for the best candidate in M.Phil.
- Dr. V. Alagappan Endowment Prize: for the best M.Phil. project
- Spicer & Pegler Prize: for the best candidate in III B.Com. PA

#### DEPARTMENT OF MATHEMATICS

- Lakshmi Srinivasan Prize: for the best UG candidate
- Kalyani Albert Dawson Memorial Prize: for the second best UG candidate

#### DEPARTMENT OF PHYSICS

- Dr. Betty Chinniah Memorial Prize: for enthusiastic participation and creditable performance in PG Physics
- M. V. Rajan Prize: for enthusiastic participation and creditable performance in UG Physics

#### DEPARTMENT OF CHEMISTRY

- Prof. Evelyn Rhine Prize: for the best outgoing PG candidate
- Kalaneethy Christopher Prize: for an M.Phil. student with a record of academic excellence and contribution

#### DEPARTMENT OF BOTANY

- V. P Sundararaj-Grace Annapuram Prize: for the best PG candidate
- Victoria Rathinamuthu Prize: for the best candidate in M.Phil.

#### DEPARTMENT OF BIOTECHNOLOGY

- Ms. Navamone Whitin Prize: for the best UG candidate
- Dr. Edward Daniel Rajasekaran Gold Medal: for the best PG candidate

- Dr. M. S. Kitchlu Prize: for the best socially relevant UG project
- Barathi-Bhupesh Cash Award: for the best UG Candidate pursuing post graduate degree programme at LDC

### DEPARTMENT OF COMPUTER SCIENCE

- Mary Thangaraj Prize: for the best candidate in Part II English from B.Sc. CA
- G. D. Joseph Memorial Prize: for the best candidate in B.Sc. CA for creditable participation in the department programmes while maintaining high academic record
- G. D. Joseph Memorial Prize: for the best candidate in B.Sc. CA for excellent academic record
- P. K. Mookanambalam Prize :for the best B.Sc. ITM candidate in Part II English
- P. K. Mookanambalam Prize: for the best candidate in B.Sc. ITM
- P. K. Mookanambalam Prize: for the best candidate in B.Sc. ITM for Distinctive Academic record
- Sivakasi Lord P. C. Arunachalam-Avudaithayammal Prize: for the first rank holder in M.Sc.IT
- Computer Science Department Prize: for the best M.Sc. CS candidate
- Grace Murray Hopper Endowment Prize: for the best M.Sc. IT candidate

### DEPARTMENT OF BUSINESS ADMINISTRATION

- A. J. Appadorai Memorial Prize: for the best UG candidate
- K. Davamani Memorial Prize: for the best candidate in Part II English
- M. M. Joshi Prize: for the best candidate in Part II English

## DEPARTMENT OF FASHION DESIGNING

- P. K. M. Karuppayee Ammal Endowed Prize: for the best portfolio creator
- P. K. M. Karuppayee Ammal Endowed Prize: for the best creative Fashion Stylist and Photographer
- Mr. S. Krishnaswamy Prize: for the best candidate in B.Sc. Fashion Designing
- Mr. S. K. Soundararajan & Mrs. Sugirthamani Endowed Prize : for the Top Ranker “History of Fashion”
- Mr. Charles Israel Endowed Prize: for Fashion Design
- Mrs. Jhansi Rani Endowed Prize: for the best candidate who has shown exemplary leadership skills in Department club
- Mr. Kamalesh Kumar Endowed Prize: for the best outgoing Textile Designer



## ENDOWED SCHOLARSHIPS

### GENERAL

- Mona Hensman Scholarship for a II UG Student with academic potential and who is sincere, hardworking, needy and involved in service programs on campus
- Dr. Bangaru Rajkumar Memorial Fund for a Christian Student who is caring, sharing and reaches out to people in need
- Kalyani & S. K. Iyengar Devasena & Thiruvengatathan Scholarship for an economically challenged echelon
- Chellasamy scholarship for a needy student for her computer course
- Thiru. R. Vetrichelvan Endowed Scholarship for a poor student from the Aided stream
- Mrs. Gnanadeepam Manuel Memorial Endowment Scholarship for a I UG (B.A./B.Sc.) Meritorious Student who is sincere and regular in her studies (The student's progress to be reviewed and the scholarship to be continued for her Second and Third Year of study at Lady Doak College.)
- Prof. D. Yesudhas Endowed Scholarship for one or two needy students who are not eligible for Govt. Scholarship
- Priscilla O. Devadoss Endowed Scholarship to provide assistance to needy UG Christian students who live in hostels
- MPTN Memorial Charitable Trust Scholarship for economically weaker students (exam fees)
- Mrs. Hepzi David Scholarship for a poor student
- Mrs. Mercy Shalini Scholarship for a needy student
- Dr. R. George Michael Endowed Scholarship for a needy and deserving student
- Dr. M. Tamilarasi's Scholarship for Sri Lankan Students

- Jazlin Ebenezer Fund for Research to members of the faculty for conducting multi-disciplinary research
- Marie Helm Scholarship for a deserving needy student (full tuition fees)
- James & Dorothy Holliday Comings Scholarship for a deserving needy student (full tuition fees)
- Dr. W. Robert and Frances C. Holmes Scholarship for a needy student (full tuition fees)
- Melda Jesudason Scholarship for a needy student (full tuition fees)
- Barbara Leonard Scholarship for a deserving needy student (full tuition fees)
- Ida Menzel Scholarship for a deserving needy student (full tuition fees including boarding & lodging)
- Scranton Scholarship is funded by the Scranton Women's Leadership Centre in Seoul, Korea. This is a Christian scholarship given to a UG Student who is needy with considerably good academic record showing active involvement in Christian activities in campus
- Mrs. Esther Kasthuribai Memorial Scholarship for a needy student from I B.A. English Literature who is the daughter of a Missionary
- Elizabeth George Travelling Fellowship to enable a PG student in humanities to undertake purposeful, independent exploration of her intellectual interests through living and travelling in a region of India different from her own or in a foreign country
- Ms. Joan Arc scholarship for a deserving and needy Social Science student (full tuition fees)

## **AIDED STREAM**

### **DEPARTMENT OF TAMIL**

- Tamil Department Endowment Scholarship for needy major students (exam fees)
- Bhaarrathi Ghandi Endowed Scholarship for a needy student
- Ms. S. Suppulachemy Endowed Scholarship for a needy student
- Gayathri Ghandi Endowed Scholarship for needy students
- Dr. Rani Jansi Bai endowed scholarship for a needy meritorious student to support her in her studies

### **DEPARTMENT OF ENGLISH**

- Dr. Rachel Barnabas Scholarship for a needy student

### **DEPARTMENT OF HISTORY**

- Hockey Bens Scholarship for a needy student
- Dr. S. Geetha scholarship for a deserving and needy student
- Dr. Mrs. Vijayalakshmi Rajah Narayanan Endowment Scholarship for a deserving, needy III UG student
- Mrs. Anna Abraham Endowed Scholarship for a deserving needy III UG student.
- Grace Jegajothy Endowed Scholarship for the best PG student
- Saratha Bhuminathan Scholarship to a B.A. History student

### **DEPARTMENT OF ECONOMICS**

- Mr. Hulbe Endowed Scholarship for needy students (Tamil Medium)
- Lt. Com. K.P. Ramdas, VSM Scholarship for a deserving student who has obtained more than 60% in Economics
- Palanisamy-Ranjithammal Scholarship for a good but needy student
- Solomon's Scholarship for an academically good and needy student



- Ms. Lalithambal Natarajan Scholarship for a needy student

### DEPARTMENT OF SOCIAL SCIENCES

- Rani Indira Devi Memorial Alumnae Scholarship for a deserving UG student hailing from a rural background and having single parent
- Ponmalar Robin Scholarship for M.Sc. Psychology programs

### DEPARTMENT OF MATHEMATICS

- Dr Nalinakshi Nirmal Scholarship for a needy II PG student with a minimum of 70% in major with a project in Graph Theory
- Dr. Edriana Jeyasingh & Anusha Scholarship for a needy III UG student
- Mrs. Kanagavalli Asirvatham Endowed Scholarship for any deserving UG sports student
- Dr. Nirmal & Dr. Nalinakshi Nirmal Scholarship for a needy III UG student with a minimum of 80% in Part III
- Mr. C. V. S. Asirvatham Endowed Scholarship for a deserving PG Sports student

### DEPARTMENT OF PHYSICS

- Mr. Peter William Scholarship for a needy student with good academic record
- Silver Jubilee Endowed Scholarship for needy students who are good in studies
- Mrs. Saratham Gnanam Endowment Scholarship for a regular student who faces emotional and / or financial challenges while showing consistent improvement in her academics over a period of three years
- The 'Cornerstone' Scholarship for deserving PG/UG - Aided/ SF students towards project cost, tuition fees, exam fees
- Ms. Revathy Jeyaraman Endowed Scholarship for a deserving and a needy student

## DEPARTMENT OF CHEMISTRY

- Laxmi Sundararajan scholarship for a needy III U G student
- Bishop George Devadoss Scholarship for a deserving student
- Prof. Miss Evelyn Rhine Scholarship for a needy student
- Mrs. Balam Srinivasan Memorial Scholarship for a needy & academically good UG student
- Prof. C. David Jayaraj-Indra Scholarship for a student (course fees for three years)
- Prof. C. David Jayaraj-Hanna Jayanthi Scholarship for a student (course fees for three years)
- Ms. Hanna Jayanthi-Indra Scholarship for a student (course fees for three years)
- Chemistry Department, 1979 Batch Scholarship for a needy student
- C. V. S. Asirvatham Scholarship for any deserving I PG student

## DEPARTMENT OF BOTANY

- Dr. Priscilla Devadoss scholarship for a needy III UG student
- Diamond Jubilee Endowment Scholarship for sincere, needy, hardworking students with academic potential
- Botany department scholarship to help a needy student for OSS/Field Trip/Summer Internship

## DEPARTMENT OF ZOOLOGY

- Ms. S. O. Rawlin Endowed Scholarship for a needy student (tuition fees)
- Barathi-Bhupesh Endowed Scholarship for an academically excellent student from low income families
- Mrs. Vasantha Stephen Memorial Endowed Scholarship for a needy U.G. student who has passed all papers

- Mr. William Moses Memorial Endowed Scholarship for a needy student who has passed in all the subjects
- Ms. Navamone Whitin Scholarship for a needy, cheerful, hardworking PG student who has passed in all the subjects

#### DEPARTMENT OF COMMERCE

- Silver Jubilee endowed scholarship for an economically needy student
- Decennium Endowed Scholarship for economically needy students
- Ramanathan-Ramyee Scholarship for a student who has completed CPT and Registered for IPCC and is unable to pay the required fees to the ICAI
- Dept. of Commerce Endowed Scholarship for UG students
- Dept. of Commerce Endowed Scholarship for students who have cleared ACS Foundation and are unable to pay the ACS executive fees
- Pushparathy & Henry Job Endowed Scholarship installed by Ms. Arulmathy & Family for a commerce student who is passionate about learning with a drive and desire to graduate and make a positive contribution back to society.

## SELF-FINANCED STREAM

### DEPARTMENT OF SOCIAL SCIENCES

- Social Science Golden Jubilee Alumnae Endowment Scholarship for a deserving and a persevering PG candidate with academic potential. If there is no eligible candidate the scholarship can be used for UG students (Aided/SF)
- Golden Jubilee Endowed Scholarship for MSW

### DEPARTMENT OF BIOTECHNOLOGY

- Mrs. Olive Rawlin Endowed Scholarship for a deserving and highly motivated student who faces unforeseen financial constraints and unable to continue her studies
- Barathi-Bhupesh Endowed Scholarship for an academically excellent UG student from low income families
- Decennium Endowed Scholarship for UG/PG Student

### DEPARTMENT OF COMMERCE

- Commerce Department Alumnae Student Scholarship awarded to a student from a poor economic background preferably a first generation learner without arrears and 50% in major
- Ramanathan-Ramyee Scholarship for a student who has completed CPT and Registered for IPCC and is unable to pay the required fees to the ICAI
- Silver Jubilee endowed scholarship for an economically needy PG student
- Dept. of Commerce Endowed Scholarship for SF students
- Dept. of Commerce Endowed Scholarship for needy SF students of all streams
- Dept. of Commerce Endowed Scholarship for B.Com. B&I, CS & CA

- Dept. of Commerce Endowed Scholarship for M.Com. & M.Phil.
- Dept. of Commerce Endowed Scholarship for payment of IPCC coaching for needy students
- B.Com. Professional Accounting 2015 Batch Scholarship for a B.Com. PA student
- Ms. Pushparathy & Henry Job Scholarship for a student who is passionate about learning with a drive and desire to graduate and make a positive contribution to society
- Department of Commerce Scholarship for a self-financed B.Com. student
- Department of Commerce Scholarship for a needy M.Com. student

#### **DEPARTMENT OF BUSINESS ADMINISTRATION**

- BBA Department Endowed Scholarship for a needy student with good academic record

### **ENDOWED LECTURES**

#### **DEPARTMENT OF TAMIL**

- Dr. G.U. Pope & Dr. Ms. Rani Jansi Bai Endowment Lecture on Christianity
- Mrs. Rajammal Selvanayagam Endowment Lecture on Penn Padaippalikal

#### **DEPARTMENT OF TAMIL AND ENGLISH**

- Tmt. Jane Mangalam Stephen Endowed Lecture in Linguistics

#### **DEPARTMENT OF HISTORY**

- Mrs. Anna Abraham Endowed Lecture Series in History

#### **DEPARTMENT OF SOCIAL SCIENCES**

- Dr. Elizabeth George Memorial Endowed Lecture(s)

### DEPARTMENT OF COMMERCE

- Commmercium Endowed Lecture on Trends and Developments in Trade and Industry
- Merchandise Endowed Lecture on Trends and Developments in Trade and Industry

### DEPARTMENT OF CHEMISTRY

- Prof. Miss Evelyn Rhine Endowed Lecture on Current Topics in Chemistry

### DEPARTMENT OF BOTANY

- Orchid Endowed Lecture and Inter-collegiate programme in Botany

### DEPARTMENT OF ZOOLOGY

- Prof. Miss Whitin Endowed Lecture on Current Trends in Zoology

### HUMAN RIGHTS

- Martin Macwan Endowed Lecture on Human Rights

### GENERAL

- The Graham Staines Endowed Lecture on Communal Harmony



## FACULTY

### DEPARTMENT OF TAMIL

#### HEAD OF THE DEPARTMENT

Dr. Kavitha Rani A. M.A., M.Phil., Ph.D.  
*Associate Professor*

#### ASSOCIATE PROFESSORS

Dr. Nirmala Devi J. M.A., M.Phil., D.E.C.E.,  
Cert. in Telugu, Ph.D.

#### ASSISTANT PROFESSORS

Dr. Jemima Jeyapriya J.S. M.A., B.Ed., M.Phil.,  
Cert. in Telugu & Malayalam,  
Ph.D.

Dr. Kamalam A. M.A., M.Phil.,  
Cert. in Epigraphy, Ph.D.

Dr. Dhamayanthi C. M.A., M.Phil.,  
Dip.in Gandian Thought,  
Cert. in Malayalam, Ph.D.

Dr. Jullie Prathiba J. M.A., B.Ed., M.Phil.,  
Cert. in Epigraphy, Ph.D.

Mrs. Sophia A. M.A., B.Ed., Dip. in Gandian  
Thought, Cert. in RT, M.Phil.

Dr. Pappa A. M.A., M.Phil., Cert. & Dip. in  
Sanskrit, PG Dip. in Sikhism  
& Comparative Religion, Ph.D.

Dr. Rosy D. M.A., B.Ed., Cert. in Hindi,  
M.Phil., Ph.D.

Dr. Manimegalai S. M.A., M.Phil., Dip.in Linguistics,  
Cert. in Epigraphy, Ph.D.

Dr. Manimekalai T. M.A., Cert. in Epigraphy,  
M.Phil., Ph.D.

Dr. Venmuhil N.\* M.A., M.Phil., Ph.D.

Mrs. Stella Jijiboy P.\* M.A., M.Phil.

*\*Approval Awaited*

## MANAGEMENT

Dr. Sankareswari A.	M.A., M.A (Linguistics) M.Phil., Ph.D.
Dr. Clara Innocent Y.D.	M.A., M.Phil., Ph.D.
Dr. Kalaivani R.	M.A., M.Phil., Ph.D.
Dr. Iraivani M.	M.A., M.Phil., Ph.D.
Mrs. Dhanalakshmi P.	M.A., M.Phil.
Dr. Dheepa M.	M.A., M.Phil., Ph.D.
Mrs. Sivakami S.	M.A., M.Phil.
Miss Priya P.	M.A., B.Ed.

## DEPARTMENT OF ENGLISH

### HEAD OF THE DEPARTMENT

Dr. Beatrice Anne D'Couto	M.A., M.Phil., Ph.D.
<i>Associate Professor</i>	

### ASSOCIATE PROFESSORS

Dr. Geetha Kanagaraj	M.A., M.Phil., Ph.D.
Dr. Beulah Jeyashree R.	M.A., M.Phil., Ph.D.
<i>Dean of Student Services</i>	
Mrs. Preetha Joseph	M.A., B.Ed., D.T.E., PG Dip. in Journalism and Mass Communication, M.Phil.
Dr. Jessie Ranjitha Jebaselvi C.	M.A., M.Phil., Ph.D.
Dr. Suka Joshua	M.A., M.Phil., B.Ed., PG Dip. in Journalism, M.A. Theology (USA), Ph.D.
Dr. Vijayarani S.	M.A., M.Phil., Cert. in French, Ph.D.

### ASSISTANT PROFESSORS

Mrs. Deborah Christina J.	M.A., M. Phil.
Dr. Vinita J.	M.A., B.Ed., M.Phil., Ph.D.
Miss. Vrushaa S.	M.A., M.Phil.
Mrs. Hannah Sophia Samuel	M.A., M.Phil.



Mrs. Magdalene M. (on LLP)\* M.A., M.Phil.

Miss. Sharon Alice Christy P.\* M.A., M.Phil.

Miss. Nissi Karunya E.R.\* M.A.

Mrs. Hillela P. \* M.A.

## MANAGEMENT

### ASSISTANT PROFESSORS

Dr. Annie Priyadharsini S. M.A., M.Phil., Ph.D.

Mrs. Baby Sumanna E. M.A., M.Phil.

*Co-ordinator for English (SF)*

Dr. Evangeline Esther David M.A., M.Phil., Ph.D.

Mrs. Keerthana M. M.A.

Dr. Manju Muraleedharan M.A., M.Phil., Ph.D.

Miss. Evelyn Jeevanandhini G. M.A, B.Ed., PGDJMC

Mrs. Sheba V. M.A., M.Phil.

Mrs. Hemalatha L. M.A., M.Phil., B.Ed.

Mrs. Sherin A. M.A., M.Phil.

Miss. Syed Ali Fathima A. M.A.

Dr. Daisy Gohain M.A., M.Phil., Ph.D.

### DEPARTMENT OF HINDI

Dr. Priti Latha S. M.A. (History), M.A. (Hindi),

*Assistant Professor &* M.Phil. (Hindi), PG Dip. in

*Co-ordinator for Hindi (SF)* Translation, Ph.D.

### DEPARTMENT OF FRENCH

Dr. Santo Micheline Sangeetha\* M.A., M.Phil., Ph.D.

*Assistant Professor &*

*Co-ordinator for French (SF)*

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**ACADEMIC CALENDAR**  
**2019 - 2020**

## June 2019

Date & Day	Work- ing Day Count	Events	Day Order
<b>1</b> <i>Saturday</i>			
<b>2</b> <i>Sunday</i>			
<b>3</b> <i>Monday</i>		Orientation for New Teachers	
<b>4</b> <i>Tuesday</i>			
<b>5</b> <i>Wednesday</i>		Ramzan	
<b>6</b> <i>Thursday</i>			
<b>7</b> <i>Friday</i>			
<b>8</b> <i>Saturday</i>		Faculty Retreat	
<b>9</b> <i>Sunday</i>			
<b>10</b> <i>Monday</i>		ICT-enabled teaching for all teachers	
<b>11</b> <i>Tuesday</i>		ICT-enabled teaching for all teachers	
<b>12</b> <i>Wednesday</i>	1	College Reopens for II, III UG & II PG Reorientation/Faculty Meeting	G
<b>13</b> <i>Thursday</i>	2	First Year PG Orientation	1
<b>14</b> <i>Friday</i>	3		2
<b>15</b> <i>Saturday</i>			
<b>16</b> <i>Sunday</i>			

## June 2019

Date & Day	Working Day Count	Events	Day Order
<b>17</b> <i>Monday</i>	4	Vocational Courses Start	3
<b>18</b> <i>Tuesday</i>	5		4
<b>19</b> <i>Wednesday</i>	6	First Year UG Orientation	5
<b>20</b> <i>Thursday</i>	7		6
<b>21</b> <i>Friday</i>	8		1
<b>22</b> <i>Saturday</i>		Hostel Juniors' Welcome	
<b>23</b> <i>Sunday</i>			
<b>24</b> <i>Monday</i>	9	Parent-Teacher Meet for III UG	2
<b>25</b> <i>Tuesday</i>	10		3
<b>26</b> <i>Wednesday</i>	11		4
<b>27</b> <i>Thursday</i>	12	Last date for payment of Government Fee	5
<b>28</b> <i>Friday</i>	13	Leadership Camp	6
<b>29</b> <i>Saturday</i>		Students' Retreat	
<b>30</b> <i>Sunday</i>			

## July 2019

Date & Day	Work- ing Day Count	Events	Day Order
<b>1</b> <i>Monday</i>	14		1
<b>2</b> <i>Tuesday</i>	15	Last Date for Payment of College Fee with fine / Last Date for Readmission	2
<b>3</b> <i>Wednesday</i>	16	<b>Part V Day</b>	3
<b>4</b> <i>Thursday</i>	17		4
<b>5</b> <i>Friday</i>	18	Vocational Courses End / Part V Online Registration	5
<b>6</b> <i>Saturday</i>			
<b>7</b> <i>Sunday</i>		Christian Student Leaders' Retreat	
<b>8</b> <i>Monday</i>	19	Registration for Supplementary Exams (UG, PG & M.Phil.) begins	6
<b>9</b> <i>Tuesday</i>	20		1
<b>10</b> <i>Wednesday</i>	21	<b>Part V Day</b>	2
<b>11</b> <i>Thursday</i>	22		3
<b>12</b> <i>Friday</i>	23		4
<b>13</b> <i>Saturday</i>			
<b>14</b> <i>Sunday</i>		College Birthday	
<b>15</b> <i>Monday</i>	24	Last date for Regn. of Supplementary Exams (UG, PG & M.Phil.) without fine / OSS for Women's Studies & HRE	5
<b>16</b> <i>Tuesday</i>	25	Reduce vehicle use day	6



## July 2019

Date & Day	Work- ing Day Count	Events	Day Order
<b>17</b> <i>Wednesday</i>	26	Part V Day	1
<b>18</b> <i>Thursday</i>	27	CPEC Meeting	2
<b>19</b> <i>Friday</i>	28		3
<b>20</b> <i>Saturday</i>			
<b>21</b> <i>Sunday</i>			
<b>22</b> <i>Monday</i>	29		4
<b>23</b> <i>Tuesday</i>	30		5
<b>24</b> <i>Wednesday</i>	31	Part V Day	6
<b>25</b> <i>Thursday</i>	32	Senatus Meeting	1
<b>26</b> <i>Friday</i>	33	Last Date to register for Suppl. Exam with fine / Union Inaugural / Founder's Day Celebration	2
<b>27</b> <i>Saturday</i>		Alumnae Get-together	
<b>28</b> <i>Sunday</i>		Annual College Thanksgiving Service 6 p.m.	
<b>29</b> <i>Monday</i>	34		3
<b>30</b> <i>Tuesday</i>	35		4
<b>31</b> <i>Wednesday</i>	36	Part V Day	5

## August 2019

Date & Day	Work- ing Day Count	Events	Day Order
1 Thursday	37		6
2 Friday	38		1
3 Saturday			
4 Sunday			
5 Monday	39	First Test Period	T
6 Tuesday	40		T
7 Wednesday	41		T
8 Thursday	42		2
9 Friday	43		3
10 Saturday			
11 Sunday			
12 Monday		Bakrid	
13 Tuesday	44		4
14 Wednesday	45	Part V Day	5
15 Thursday		Independence Day Part V Day	
16 Friday	46		6

## August 2019

Date & Day	Work- ing Day Count	Events	Day Order
17 Saturday			
18 Sunday			
19 Monday	47		1
20 Tuesday	48	Senatus Meeting	2
21 Wednesday	49	Part V Day	3
22 Thursday	50	Last date for mark entry for Formative - I components	4
23 Friday		Krishna Jayanthi	
24 Saturday			
25 Sunday			
26 Monday	51		5
27 Tuesday	52		6
28 Wednesday	53	CPEC Meeting Part V Day	1
29 Thursday	54		2
30 Friday	55		3
31 Saturday			

## September 2019

Date & Day	Work- ing Day Count	Events	Day Order
<b>1</b> <i>Sunday</i>			
<b>2</b> <i>Monday</i>		Vinayakar Chathurthi	
<b>3</b> <i>Tuesday</i>	56	Last date for Formative - I Mark Sheet Submission	4
<b>4</b> <i>Wednesday</i>	57	<b>Part V Day</b>	5
<b>5</b> <i>Thursday</i>	58		6
<b>6</b> <i>Friday</i>	59		1
<b>7</b> <i>Saturday</i>		College Scripture Exam	
<b>8</b> <i>Sunday</i>			
<b>9</b> <i>Monday</i>	60		2
<b>10</b> <i>Tuesday</i>		Muharram	
<b>11</b> <i>Wednesday</i>	61	<b>Part V Day</b>	3
<b>12</b> <i>Thursday</i>	62		4
<b>13</b> <i>Friday</i>	63	Formative Test for Women's Studies / Human Rights Education	5
<b>14</b> <i>Saturday</i>			
<b>15</b> <i>Sunday</i>			
<b>16</b> <i>Monday</i>	64	Tamil Play	6

## September 2019

Date & Day	Work- ing Day Count	Events	Day Order
<b>17</b> <i>Tuesday</i>	65	Tamil Play	1
<b>18</b> <i>Wednesday</i>	66	Reduce Electricity Day / Senatus Meeting / Tamil Play / <b>Part V Day</b>	2
<b>19</b> <i>Thursday</i>	67	Tamil Play	3
<b>20</b> <i>Friday</i>	68	Tamil Play	4
<b>21</b> <i>Saturday</i>			
<b>22</b> <i>Sunday</i>			
<b>23</b> <i>Monday</i>	69		5
<b>24</b> <i>Tuesday</i>	70	Second Test Period	T
<b>25</b> <i>Wednesday</i>	71	Second Test Period / Faculty Meeting	T
<b>26</b> <i>Thursday</i>	72	Second Test Period	T
<b>27</b> <i>Friday</i>	73	Second Test Period	T
<b>28</b> <i>Saturday</i>			
<b>29</b> <i>Sunday</i>			
<b>30</b> <i>Monday</i>	74		6

## October 2019

Date & Day	Work- ing Day Count	Events	Day Order
1 Tuesday	75		1
2 Wednesday		Gandhi Jayanthi	
3 Thursday	76		2
4 Friday	77	Last Date for OSS	3
5 Saturday			
6 Sunday			
7 Monday		Ayudha Pooja	
8 Tuesday		Vijayadasami	
9 Wednesday	78		4
10 Thursday	79		5
11 Friday	80	Cumulative Test for NME/FS Courses / Last date for mark entry for Formative II Components	6
12 Saturday			
13 Sunday			
14 Monday	81	Retest/Improvement Test: Part I /Part II	1
15 Tuesday	82	Retest / Improvement Test: Part I / Part II / Retest fo Human Rights / Women's Studies	2
16 Wednesday	83	Practical Exams/Improvement Tests/Retests /Mark Entry for Retest/Improvement (except for Non-Summative Courses) begins/ <b>Part V Day</b>	3

## October 2019

Date & Day	Work- ing Day Count	Events	Day Order
<b>17</b> Thursday	84		4
<b>18</b> Friday	85	Last date for mark entry for Non-Summative Courses	5
<b>19</b> Saturday			
<b>20</b> Sunday			
<b>21</b> Monday	86		6
<b>22</b> Tuesday	87		1
<b>23</b> Wednesday	88	Retest / Improvement Test ends <b>Part V Day</b>	2
<b>24</b> Thursday	89		3
<b>25</b> Friday	90		4
<b>26</b> Saturday			
<b>27</b> Sunday		Deepavali	
<b>28</b> Monday			
<b>29</b> Tuesday	91	Last date for Submission of Consolidated Marks Sheets	5
<b>30</b> Wednesday	92	Last Day of Classes for the Odd Semester	6
<b>31</b> Thursday		Study Holidays	

## November 2019

Date & Day	Work- ing Day Count	Events	Day Order
1 Friday			
2 Saturday			
3 Sunday			
4 Monday			
5 Tuesday		Summative Exams begin Exam day 1	
6 Wednesday		Exam day 2	
7 Thursday		Exam day 3	
8 Friday		Exam day 4	
9 Saturday			
10 Sunday		Milad-un-Nabi	
11 Monday		Exam day 5	
12 Tuesday		Exam day 6	
13 Wednesday		Exam day 7	
14 Thursday		Exam day 8	
15 Friday		Exam day 9	
16 Saturday		Summative Exams end Exam day 10	



## November 2019

Date & Day	Work- ing Day Count	Events	Day Order
17 Sunday			
18 Monday			
19 Tuesday			
20 Wednesday	1	College Reopens for Even Semester	1
21 Thursday	2	Senatus Meeting	2
22 Friday	3		3
23 Saturday			
24 Sunday			
25 Monday	4		4
26 Tuesday	5		5
27 Wednesday	6	Transparency	G
28 Thursday	7	IQAC External Meeting - II	6
29 Friday	8	Last Date for Payment of College Fee (SF)	1
30 Saturday			

## December 2019

Date & Day	Work- ing Day Count	Events	Day Order
<b>1</b> <i>Sunday</i>			
<b>2</b> <i>Monday</i>	9		2
<b>3</b> <i>Tuesday</i>	10		3
<b>4</b> <i>Wednesday</i>	11	<b>Part V Day</b>	4
<b>5</b> <i>Thursday</i>	12		5
<b>6</b> <i>Friday</i>	13		6
<b>7</b> <i>Saturday</i>		Carol Service	
<b>8</b> <i>Sunday</i>			
<b>9</b> <i>Monday</i>	14		1
<b>10</b> <i>Tuesday</i>	15	Result Passing Board	2
<b>11</b> <i>Wednesday</i>	16	<b>Part V Day</b>	3
<b>12</b> <i>Thursday</i>	17		4
<b>13</b> <i>Friday</i>	18		5
<b>14</b> <i>Saturday</i>			
<b>15</b> <i>Sunday</i>			
<b>16</b> <i>Monday</i>	19		6

## December 2019

Date & Day	Work- ing Day Count	Events	Day Order
<b>17</b> <i>Tuesday</i>	20	Comprehensive e-Assessment (II PG)	1
<b>18</b> <i>Wednesday</i>	21	Last Date for payment of College Fee (SF) with fine / <b>Part V Day</b>	2
<b>19</b> <i>Thursday</i>	22		3
<b>20</b> <i>Friday</i>	23		4
<b>21</b> <i>Saturday</i>	24	Community Celebrations	G
<b>22</b> <i>Sunday</i>		Christmas Vacation begins	
<b>23</b> <i>Monday</i>			
<b>24</b> <i>Tuesday</i>			
<b>25</b> <i>Wednesday</i>		Christmas	
<b>26</b> <i>Thursday</i>			
<b>27</b> <i>Friday</i>			
<b>28</b> <i>Saturday</i>			
<b>29</b> <i>Sunday</i>			
<b>30</b> <i>Monday</i>			
<b>31</b> <i>Tuesday</i>			

## January 2020

Date & Day	Work- ing Day Count	Events	Day Order
<b>1</b> Wednesday		New Year	
<b>2</b> Thursday			
<b>3</b> Friday	25	College begins after Christmas Vacation / NSS Camp begins / <b>Part V Day</b>	5
<b>4</b> Saturday		<b>Part V Day</b>	
<b>5</b> Sunday		Students' Retreat / <b>Part V Day</b>	
<b>6</b> Monday	26	<b>Part V Day</b>	6
<b>7</b> Tuesday	27	<b>Part V Day</b>	1
<b>8</b> Wednesday	28	Senatus Meeting / <b>Part V Day</b>	2
<b>9</b> Thursday	29	Parent-Teacher Meet for I UG <b>Part V Day</b>	3
<b>10</b> Friday	30	<b>Part V Day</b>	4
<b>11</b> Saturday			
<b>12</b> Sunday			
<b>13</b> Monday			
<b>14</b> Tuesday		College Holiday	
<b>15</b> Wednesday		Pongal	
<b>16</b> Thursday		Thiruvalluvar Day	

## January 2020

Date & Day	Work- ing Day Count	Events	Day Order
17 Friday		UzhavarThirunal	
18 Saturday			
19 Sunday			
20 Monday	31		5
21 Tuesday	32	First Test Period	T
22 Wednesday	33	First Test Period	T
23 Thursday	34	First Test Period	T
24 Friday	35	Reduce Vehicle use day	6
25 Saturday		Part V Day	
26 Sunday		Republic Day	
27 Monday	36	Part V Day	1
28 Tuesday	37	Part V Day	2
29 Wednesday	38	Part V Day	3
30 Thursday	39	Part V Day	4
31 Friday	40	Part V Day	5

## February 2020

Date & Day	Working Day Count	Events	Day Order
<b>1</b> <i>Saturday</i>		Part V Day	
<b>2</b> <i>Sunday</i>			
<b>3</b> <i>Monday</i>	4 <sup>1</sup>		G
<b>4</b> <i>Tuesday</i>	4 <sup>2</sup>		6
<b>5</b> <i>Wednesday</i>	4 <sup>3</sup>	Last date for Mark Entry for Formative - I components	1
<b>6</b> <i>Thursday</i>	44		2
<b>7</b> <i>Friday</i>	45		3
<b>8</b> <i>Saturday</i>		Convocation	
<b>9</b> <i>Sunday</i>			
<b>10</b> <i>Monday</i>	4 <sup>6</sup>		4
<b>11</b> <i>Tuesday</i>	47	OSS for Women's Studies / Human Rights Education	5
<b>12</b> <i>Wednesday</i>	48	Student Cabinet Elections / CPEC Meeting / <b>Part V Day</b>	6
<b>13</b> <i>Thursday</i>	48	Last date for Formative - I Mark Sheet Submission	1
<b>14</b> <i>Friday</i>	50	Annual Sports Day	2
<b>15</b> <i>Saturday</i>			
<b>16</b> <i>Sunday</i>			

## February 2020

Date & Day	Work- ing Day Count	Events	Day Order
<b>17</b> <i>Monday</i>	5 <sup>1</sup>		3
<b>18</b> <i>Tuesday</i>	5 <sup>2</sup>		4
<b>19</b> <i>Wednesday</i>	53	Part V Day	5
<b>20</b> <i>Thursday</i>	54		6
<b>21</b> <i>Friday</i>	55		1
<b>22</b> <i>Saturday</i>			
<b>23</b> <i>Sunday</i>			
<b>24</b> <i>Monday</i>	56	Senatus Meeting	2
<b>25</b> <i>Tuesday</i>	57		3
<b>26</b> <i>Wednesday</i>	58	Reduce Electricity Day Part V Day	4
<b>27</b> <i>Thursday</i>	59	Test for Women's Studies / Human Rights Education	5
<b>28</b> <i>Friday</i>	60	OSS Last Day	6
<b>29</b> <i>Saturday</i>		CEC Exam / Hostel Day	

## March 2020

Date & Day	Working Day Count	Events	Day Order
<b>1</b> <i>Sunday</i>			
<b>2</b> <i>Monday</i>	61		1
<b>3</b> <i>Tuesday</i>	62	Regn. for Electives (NME, Vocational) / VBC, IDM, PG Electives	2
<b>4</b> <i>Wednesday</i>	63	Prizes Meeting / Ash Wednesday <b>Part V Day</b>	3
<b>5</b> <i>Thursday</i>	64		4
<b>6</b> <i>Friday</i>	65		5
<b>7</b> <i>Saturday</i>			
<b>8</b> <i>Sunday</i>		International Women's Day	
<b>9</b> <i>Monday</i>	66		6
<b>10</b> <i>Tuesday</i>	67	Second Test Period	T
<b>11</b> <i>Wednesday</i>	68	Second Test Period / Faculty Meeting	T
<b>12</b> <i>Thursday</i>	69	Second Test Period	T
<b>13</b> <i>Friday</i>	70	Second Test Period / Board Meeting / Non-Teaching Staff Tournament	T
<b>14</b> <i>Saturday</i>		Board Meeting / Non-Teaching Staff Tournament	
<b>15</b> <i>Sunday</i>			
<b>16</b> <i>Monday</i>	71	Retest for Women's Studies / Human Rights Education	1



## March 2020

Date & Day	Work- ing Day Count	Events	Day Order
<b>17</b> Tuesday	72		2
<b>18</b> Wednesday	73	Prizes Meeting / Cumulative Test for Environmental Elective / NME <b>Part V Day</b>	3
<b>19</b> Thursday	74	Cumulative Test for FS/SS	4
<b>20</b> Friday	75		5
<b>21</b> Saturday			
<b>22</b> Sunday			
<b>23</b> Monday	76		6
<b>24</b> Tuesday	77	Hostel Seniors' Farewell / Last Date for Mark Entry for Formative II Components	1
<b>25</b> Wednesday		Ugadi	
<b>26</b> Thursday	78	Retest for Part I / Part II	2
<b>27</b> Friday	79	Retest for Part I / Part II Lenten Service	3
<b>28</b> Saturday	80	College Day	G
<b>29</b> Sunday			
<b>30</b> Monday	81	Practical Exams and Retests Begin	4
<b>31</b> Tuesday	82	Last Date for Mark Entry for Non-Summative Courses	5

## April 2020

Date & Day	Work- ing Day Count	Events	Day Order
<b>1</b> Wednesday	83		6
<b>2</b> Thursday	84		1
<b>3</b> Friday	85	Practical Exams and Retests End	2
<b>4</b> Saturday	86		3
<b>5</b> Sunday			
<b>6</b> Monday		Mahavir Jayanthi	
<b>7</b> Tuesday	87		4
<b>8</b> Wednesday	88		5
<b>9</b> Thursday	89	Last date for Consolidated Mark Submission	6
<b>10</b> Friday		Good Friday	
<b>11</b> Saturday			
<b>12</b> Sunday		Easter	
<b>13</b> Monday	90	Alumnae Enrollment / Candle Lighting Service/Seniors Farewell / Last Day of Classes for Even Semester	G
<b>14</b> Tuesday		Tamil New Year /Ambedkar's Birthday / Sports-cum-Cultural Celebrations at Satellite Campus	
<b>15</b> Wednesday		Study Holidays	
<b>16</b> Thursday			
<b>17</b> Friday		Summative Exams Begin Exam day 1	
<b>18</b> Saturday			

## April 2020

Date & Day	Working Day Count	Events	Day Order
<b>19</b> <i>Sunday</i>			
<b>20</b> <i>Monday</i>		Exam day 2	
<b>21</b> <i>Tuesday</i>		Exam day 3	
<b>22</b> <i>Wednesday</i>		Exam day 4	
<b>23</b> <i>Thursday</i>		Exam day 5	
<b>24</b> <i>Friday</i>		Exam day 6 / Faculty Meeting	
<b>25</b> <i>Saturday</i>			
<b>26</b> <i>Sunday</i>			
<b>27</b> <i>Monday</i>		Exam day 7	
<b>28</b> <i>Tuesday</i>		Exam day 8	
<b>29</b> <i>Wednesday</i>		Exam day 9	
<b>30</b> <i>Thursday</i>		Exam day 10/Summative Exams End	

## May 2020

<b>1</b> <i>Friday</i>			
<b>2</b> <i>Saturday</i>			
<b>3</b> <i>Sunday</i>			
<b>4</b> <i>Monday</i>			
<b>5</b> <i>Tuesday</i>			
<b>6</b> <i>Wednesday</i>		Transparency	

**Extension Programme - 2019 -20**  
**Tentative Part V Days**

Date	Day	Day Order	Part V days	Aided	SF
<b>ODD SEMESTER</b>					
3-Jul-19	Wednesday	3	1	2 - 4 pm	10 - 12 noon
10-Jul-19	Wednesday	2	2	2 - 4 pm	10 - 12 noon
17-Jul-19	Wednesday	1	3	2 - 4 pm	10 - 12 noon
24-Jul-19	Wednesday	6	4	2 - 4 pm	10 - 12 noon
31-Jul-19	Wednesday	5	5	2 - 4 pm	10 - 12 noon
14-Aug-19	Wednesday	5	6	2 - 4 pm	10 -12 noon
15-Aug-19	Thursday	-	Independence day Part V Day	7 - 1 pm	
21-Aug-19	Wednesday	3	7	2 - 4 pm	10 - 12 noon
28-Aug-19	Wednesday	1	8	2 - 4 pm	10 - 12 noon
4-Sep-19	Wednesday	5	9	2 - 4 pm	10 - 12 noon
11-Sep-19	Wednesday	3	10	2 - 4 pm	10 - 12 noon
18-Sep-19	Wednesday	2	11	2 - 4 pm	10 - 12 noon
16-Oct-19	Wednesday	3	12	2 - 4 pm	10 - 12 noon
23-Oct-19	Wednesday	2	13	2 - 4 pm	10 - 12 noon



**Extension Programme - 2019 -19**  
**Tentative Part V Days**

Date	Day	Day Order	Part V days	Aided	SF
EVEN SEMESTER					
4-Dec-19	Wednesday	4	14	2 - 4 pm	10 - 12 noon
11-Dec-19	Wednesday	3	15	2 - 4 pm	10 - 12 noon
18-Dec-19	Wednesday	2	16	2 - 4 pm	10 - 12 noon
3-Jan-20	Friday	5	17 (Batch allotment for Sports day cultural events Practice starts for all I UG)	2 - 5 pm	9 - 12 noon
4-Jan-20	Saturday	-		-	-
5-Jan-20	Sunday	-		-	-
				-	-
6-Jan-20	Monday	6	18	2 - 5 pm	9 - 12 noon
7-Jan-20	Tuesday	1	19	2 - 5 pm	9 - 12 noon
8-Jan-20	Wednesday	2	20	2 - 5 pm	9 - 12 noon
9-Jan-20	Thursday	3	-	-	
10-Jan-20	Friday	4	21	2 - 5 pm	9 - 12 noon
27-Jan-20	Monday	1	22	2 - 5 pm	9 - 12 noon
28-Jan-20	Tuesday	2	23	2 - 5 pm	9 - 12 noon
29-Jan-20	Wednesday	3	24	2 - 5 pm	9 - 12 noon
30-Jan-20	Thursday	4	25	2 - 5 pm	9 - 12 noon
31-Jan-20	Friday	5	26	2 - 5 pm	9 - 12 noon
1-Feb-20	Saturday	-	27	9 - 1 pm	
3-Feb-20	Monday	G	Sports Day - Cultural Events & March Past	-	
12-Feb-20	Wednesday	6	28	2 - 4 pm	10 - 12 noon
19-Feb-20	Wednesday	5	29	2 - 4 pm	10 - 12 noon
26-Feb-20	Wednesday	4	30	2 - 4 pm	10 - 12 noon
4-Mar-20	Wednesday	3	31	2 - 4 pm	10 - 12 noon
18-Mar-20	Wednesday	3	32	2 - 4 pm	10 - 12 noon

Semester : I / III / V  
TIME TABLE

AIDED SF	8.00 – 8.50 a.m. 1.00 – 1.50 p.m.	8.55 – 9.45 a.m. 1.55 – 2.45 p.m.	10.10 – 11.00 a.m. 2.50 – 3.40 p.m.	11.05 – 11.55 a.m. 4.05 – 4.55 p.m.	12.00 – 12.50 p.m. 5.00 – 5.50 p.m.
DAY 1					
DAY 2					
DAY 3					
DAY 4					
DAY 5					
DAY 6					

BREAK TIMINGS: Aided - 9.45 to 10.05 a.m.      Self-financed - 3.40 to 4.00 p.m.

## Semester : II / IV / VI

### TIME TABLE

AIDED SF	8.00 – 8.50 a.m. 1.00 – 1.50 p.m.	8.55 – 9.45 a.m. 1.55 – 2.45 p.m.	10.10 – 11.00 a.m. 2.50 – 3.40 p.m.	11.05 – 11.55 a.m. 4.05 – 4.55 p.m.	12.00 – 12.50 p.m. 5.00 – 5.50 p.m.
DAY 1					
DAY 2					
DAY 3					
DAY 4					
DAY 5					
DAY 6					

**BREAK TIMINGS:** Aided - 9.45 to 10.05 a.m. Self-financed - 3.40 to 4.00 p.m.

## COLLEGE HYMNS

### HYMN - 1

1. Praise, my soul, the king of heaven;  
To His feet thy tribute bring;  
Ransomed, healed, restored, forgiven,  
Who like me His praise should sing?  
Praise Him ! Praise Him ! (2)  
Praise the ever lasting king.
2. Praise Him for His grace and favour  
To our fathers in distress;  
Praise Him, still the same for ever,  
Slow to chide and swift to bless;  
Praise Him! Praise Him! (2)  
Glorious in His faithfulness.
3. Father-like He tends and spares us.  
Well our feeble frame He knows;  
In His hands He gently bears us,  
Rescues us from all our foes.  
Praise Him! Praise Him! (2)  
Widely as His mercy flows.
4. Frail as summer's flower we flourish;  
Blows the wind and it is gone.  
But, while mortals rise and perish,  
God endures unchanging on;  
Praise Him! Praise Him! (2)  
Praise the high Eternal One.
5. Angels, help us to adore him;  
Ye behold Him face to face;  
Sun and moon, bow down before Him:  
Dwellers all in time and space  
Praise Him! Praise Him! (2)  
Praise with us the God of grace.

### HYMN - 2

1. O, MASTER, let me walk with Thee  
In lowly paths of service free;  
Thy secret tell; help me to bear  
The strain of toil, the fret of care.
2. Help me the slow of heart to move  
By some clear, winning word of love;  
Teach me the way ward feet to stay,  
And guide them in the homeward way.



3. Teach me Thy patience; still with Thee  
Incloser, dearer company,  
In work that keeps faith sweet and strong,  
In trust that triumphs over wrong.
4. In hope that sends a shining ray  
Far down the future's broadening way,  
Inspace that only Thou canst give,  
With Thee, O Master, let me live.

### HYMN - 3

1. Make me a captive, Lord,  
And then I shall be free;  
Force me to render up my sword,  
And I shall conquer or be  
I sink in life's alarms  
When by myself I stand  
Imprison me within Thine arms  
And strong shall be my hand.
2. My heart is weak and poor  
Until its master find;  
It has no spring of action sure  
It varies with the wind  
It cannot freely move,  
Till Thou hast wrought its chain;  
Enslave it with Thy matchless love,  
And deathless it shall reign.
3. My power is faint and low  
Till I have learned to serve  
It wants the needed fire to glow;  
It wants the breeze to nerve;  
It cannot drive the world Until itself be driven  
Its flag can only be unfurled  
When Thou shall breathe from heaven.
4. My will is not my own  
Till Thou hast made it Thine;  
If it would reach a monarch's throne  
It must its crown resign  
It only stands unbent  
Amid the clashing strife,  
When on Thy bosom it has learnt  
And found in Thee its life.

## கல்லூரி கீதம்

### ஈசா நின் ஆசியைப் பொழிந்திட வா

1. ஈசா நின் ஆசியைப் பொழிந்திட வா  
வரந்தர வருவாய் வானவர்கோனே (2)  
விண்ணோரும் மண்ணோரும் போற்றிடும் மாணே  
போற்றினோம் உன்சீர்ப் பதங்களைத் தானே  
சாற்றுவோம் உன் புகழ் பார் முழுவதுமே  
பாவையர் நேயா - சதா எம்மைக்காவா  
டோக் பெருமாட்டி கல்லூரி  
மாதவர்க்கருள் தர வா வா - ஈசா
2. லேடி டோக் கல்லூரி நீயே  
உண்மையே இலக்கெனும் இன்பவாக்கினையே (2)  
அரும்பெரும் சட்டமாய்க் கொண்டியர்ந்தாயே  
உண்மையின் உயரிய பண்பினை உணர்ந்து  
என்றும் உயரிய உன் தன்மையில் உயர்ந்து  
விண்ணின் நெறிநாட்டுநற் - பணியினில் சிறந்து  
டோக் பெருமாட்டி கல்லூரி  
வாய்மையின் ஜோதியாய்த் திகழ - ஈசா
3. ஒப்பில்லா திவ்விய உறைவிடமாய்  
அன்பர் வாழ்ந்திடும் வில்காக்ஸ் ஆலயம் கொண்டாய் (2)  
அம்பரன் பிரசன்னம் அதனினில் காண்பாய்  
சிலுவையின் மாட்சிமைக் காட்சியின் நிழலில்  
சிறுவர் எம் தெய்வபக்தி - சுடர் மங்கிடாமல்  
கருணையாம் உன்னத உன்சக்தி ஈவாய்  
டோக் பெருமாட்டி கல்லூரி  
பாரில் செஞ்சுடர் என விளங்க - ஈசா

4. சார்புடைக் கல்விக் களஞ்சியமாய்  
சன்மார்க்கம் நன்னெறிக் கலைகள் யாவும் (2)  
ஆசிப்போர்க் கருளும் குன்றாத ஊற்றே  
கற்றோரைக் கரைசேர்க்கும் கலங்கரை விளக்கம்  
எல்லோர்க்கும் விண்வழி - காட்டும் நட்சத்திரம்  
சிறியோர் பெரியோர்க்கும் - மேல் ஓங்க, ஊக்கம்  
டோக் பெருமாட்டி கல்லூரி  
முக்திக்கும் வித்தென விளங்க - ஈசா
5. கற்றோரால் கல்வியை ஊட்டிடும்  
இந்த எம் கல்லூரி பாரினில் செழித்து (2)  
சுடர் என விளங்கியே திகழச் செய்திட வா  
மாசில்லா ஒளியைப் போல் ஓங்கச் செய்திட வா  
மாணக்கர் ஆசிரியர் - மனம் மகிழ்ந்திட வா  
செய்கருமங்களில் - சித்தியைத் தரவா  
டோக் பெருமாட்டி கல்லூரி  
தேவே நின் திருவருள் தா தா - ஈசா
6. பல வளங்கள் பொங்கும் இக்கல்லூரியில்  
உண்மை ஊழியர் ஆசிரியர் வாழ்க (2)  
உத்தம வழிசெல்லும் மாணவர் வாழ்க  
கல்விக்குப் பணி செய்யும் பெருமக்கள் வாழ்க  
உண்மைக்கு உழைத்திடும் உத்தமர் வாழ்க  
பாரில் ஜனசமூகம் - என்றென்றும் வாழ்க  
டோக் பெருமாட்டி கல்லூரி  
நீடுழி வாழ்க வாழ்க - ஈசா

Composed by:

**Ms Jemima Jesudasan,**  
Former Faculty of English Department  
Lady Doak College.

## IMPORTANT PHONE NUMBERS

Principal	90039 58131
Vice Principal	90039 58132
Bursar	90039 58133
Deans of Academic Affairs	95668 43013
Controller of Examinations	82200 25233
Chaplain	94434 47049
Deans of Student Services	90039 58134
Public Relations Officer	82205 28822
College Engineer	73583 95282
Centre for Information Technology	95668 45054
Centre for Women's Studies	75400 55280
Clinic	90039 58135

## DEPARTMENTS

Tamil	73583 95280
English	73583 95281
Principal/Economics	90039 58131
Social Sciences	73583 95283
History	73583 95284
Commerce	73583 95285
Business Administration	73583 95286
Computer Science	73583 95287
Mathematics	73583 95288
Physics	73583 95289
Chemistry	73583 95290
Botany	73583 95291
Zoology	73583 95292
Biotechnology	73583 95293
Fashion Designing	73583 95294

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## ***Quality Policy***

*We at Lady Doak College aim to offer wholistic education in Arts, Science and Business Studies for the empowerment of women from all strata of society by promoting academic excellence, employability and leadership with social commitment.*

## *College Song*

*Glad are the hearts we offer to thee  
True is our spirit of loyalty  
Keen are our minds in our search for truth  
Here in these halls in the days of our youth  
College, Lady Doak! College, Lady Doak!  
Built by many hands of friends in many lands  
With a purpose that's common to all  
Answering all our need as we call,  
Now to thee and to them we acclaim Hurrah!*

### *Lady Doak College*

Madurai - 625 002. Tamil Nadu, India.

(An Autonomous Institution Affiliated to Madurai Kamaraj University)  
"College with Potential for Excellence" Reaccredited by NAAC with "A" Grade  
(3rd Cycle : CGPA 3.44 on a 4 point scale)

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