LADY DOAK COLLEGE, MADURAI

INTERNAL QUALITY ASSURANCE CELL

IQAC MEETING II – (External) – 07.01.2019

Minutes of the Internal Quality Assurance Cell (IQAC) Meeting

- Dr. Suka Joshua led the gathering in prayer.

Matters brought forward by / Suggestions given by	Discussion
Presented by Ms. Janaki	'Towards zero waste'
Suggestions:	
Dr. Akila	Asked if there is a vermicomposting facility in college?
Dr. Nagaraja Pragasam	Can sell leaf wastes. To make the campus a zero-waste campus – contact SAGAR – Ms. Wilma (Contact Person) to be contacted. Move from awareness to implementation & periodic study on sustainability is necessary- work towards personal transformation – slogans should become action in life.
Dr. Christianna Singh	The college has two sewage Treatment Plants with which 50% of the waste water is recycled and used for gardening.
Dr. Nagaraja Pragasam	The college should take steps to achieve 90%.

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Presented by Ms. Padmaja	Implementation of Management Information System
Suggestions: **Mr. Nawas Babu**	To have a repository for bank details of external experts, resource persons, industrial partners, sponsors and any other guests and to be used when necessary Alumnae portal app- appreciated generously and suggested the following. It should have location based details validate the database periodically provision to get connected and organize reunions use their expertise when they are in the town
Dr. Nagaraja Prakasam	Appreciated the updation of website
Dr. Christianna Singh	A slot for photo can be given for alumnae to update their profile picture
Dr. Nagaraja Prakasam	Distinguished Alumnae details can be uploaded in the portal – a request can be posted in the website for alumnae to send in their achievements
Dr. Lethi	Innovative processes must be documented and presented in the quarterly revision of the website – progress percentage to be added along with it.
Dr. Nagaraja Prakasam	Hyperlink the funding projects of MHRD and other repository of schemes in the website

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Presented by Dr. Priscilla	LiFE
Suggestions: **Dr. Christianna Singh** **Dr. Lethi** **Ms. Hannah** **Dr. Nagaraja Pragasam** **Dr. Laura** **Dr.Ravichandran** **Dr.Laura** **Dr. Nagaraja Pragasam** **Dr. Akila**	The OPI team with Mr. Jamie Foster and Ms. Sabina appreciated and encouraged the faculty and students of Economics department to continue the project titled 'Multi - dimensional Poverty Index". The video of the project has been a part of the visuals in UN which is a credit to LDC. Such modules can be prepared and sent to other universities as knowledge sharing A plan for 10 days project has been developed and will be launched in August 2019. Students survey involving skill and infrastructure partners should end in meaningful change. The achievement list should be uploaded in Niti Ayog as LDC's impact. LiFE centre should become a research centre. ICSSR & MHRD projects an be undertaken with LDC faculty as consultant MHRD & RUSA have a lot of funding. Madurai Kamaraj University has financial resources to support such projects Language Labs, Mobile labs can be used for educating the communities Can Life be copyrighted or trademarked? Intellectual Property Rights (IPR) for LiFE to be processed and registered. Statement of Purposes (SoP) can be prepared and students can choose from the SoP's. The area can be altered according to the nature of the project. Sustainable Development Goals (SDG) focused on women empowerment – building framework and methodological resources for doer centered designs can be developed We should start thinking about waste minimization and sustainability in waste resource management. Can think of newer courses with IIT Mumbai on Artificial Intelligence (AI) and other advancements.

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Presented by **Ms. Nita Popli**	Employment Generation Industry-Institute Business models
Suggestions: **Dr. Ravichandran** **Dr. Christianna Singh** **Dr. Nagaraja Pragasam** **Dr. Ravichandran** **Mr. Nawaz Babu** **Dr. Christianna Singh**	Statistics of student entrepreneurs to be surveyed. Alumnae entrepreneurs also should be added in the statistics. Commerce department is organizing many entrepreneurial trainings for students. Requested the department to involve CED whenever an entrepreneurial activity happens in the college Tamilnadu Agriculture and Block Chain funds can be tapped- NITIAYOG and DST too Announced that Madurai Kamaraj University Entrepreneurs Hub will be inaugurated soon by the Prime Minister and the college to utilize the facility. A nodal person from Lady Doak College should be identified to update events in the website and possibilities to network / communicate with entrepreneurs. In response to Mr. Nawaz Babu, She said that the Coordinator of CED will be the nodal person and ced@ldc.edu.in to be the contact mail for such communications. Announced that the One-day Fund Raising Programme exceeded the target of 10 lakhs.
Presented by **Dr. Sofia**	ICT in Teaching and Learning
Suggestions: **Mr. Nawaz Babu**	The facilities available in CCM should be extended to Maditsia which can generate some

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Dr. Lethi **Dr. Christianna Singh**	income to the college. For example a 2 minute promotional video can be produced for entrepreneurs. The number of capturing of lectures of faculty can be increased,. It can also be done with retired faculty. Upload the good practices in the website CCM to advertise in the website about promotional videos. Capture the vision of the former Principals and faculty to
Presented by **Dr. Beulah**	IQAC
Suggestion **Dr.Lethi**	Recommendations of IQAC to the College administration has to be recorded. Any document related to the NAAC criteria should be uploaded in the website as and when it is available, as the process is more important than the product.
Presented by **Ms. Vidhyalakshmi**	Career Guidance
Suggestions: **Dr. Nagaraja Pragasam** **Mr. Nawaz Babu**	Can accelerate the career counselling opportunities in College He also suggested if there is a possibility for the college to check on the interest of the student for entrepreneurship at the point of admission itself. Work for them and make it a 100 % successful programme

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Dr. Lethi **Dr. Nagaraja Pragasam**	Make a study of the progression of students for 5 years and the analysis should help you assess your status and improve on it. The first generation learners may be the reason for low unemployment and so extend the opportunity to alumnae as well.