

LADY DOAK COLLEGE, MADURAI
INTERNAL QUALITY ASSURANCE CELL
PLAN OF ACTION FOR THE YEAR 2014-2015

Item No:	Theme of the Activity	Staff-in-charge	
		Faculty Member	Administrative Staff
1.	Implementation of Academic Audit for the Departments and Operational Audit for the Centres and Offices	Deans of Academic Affairs & IQAC Co-ordinators	Academic Audit – Ms. Nithya Operation Audit – Ms. Mary Ponmani, Principal Office, Ms. Dulsi, Bursar Office
2.	Study on the viability of Admission to all undergraduate programs under single window system.	Vice Principal, CIT coordinators, Ms. R. Vidhyalaskhmi, PRO, Dr.P.Gnanasoundari, Department of Economics Dr. Mary Esther Rani, Department of Botany	Ms. Rajalakshmi VP Office

3.	Examination and Evaluation Reforms	CoE, CPEC Coordinators & Deans of Academic Affairs	Ms. Bhakiyalaskhmi, Exam Office
4.	Implementation of Management Information System	CIT coordinators & Members of Automation Committee	Support staff at CIT
5.	Study on the development of students' skills at entry and exit levels.	Ms. Srii Latha S.,CHRD & Dr. Mumtaj Begam, Department of Economics Dr. R. Shenbagarathai Department of Biotechnology Co-ordinators of R & D Cell	Student Interns
6.	Towards a Zero waste campus.	Dr. Priyadharshini, CES Coordinators, DSS & Student Cabinet	Mr. Sathyan Nesan, Campus Manager Mr. Poopandi Mr. Babu, Zoology lab

7.	Development of structured curriculum for Life Frontier Engagement in all the undergraduate programs.	Dr.A.S. Priscilla, Department of Zoology Mrs. Jeyakodeeswari, Department of BBA Mrs. Anita Christine Tiphagne, Department of Social Sciences	Ms. Jhansi, ISC
8.	Evolving Industry- Institute Business model for each department	Dr. Rosy Godwin, CED coordinators & Ms. R. Vidhyalaskhmi, PRO	