NAAC/DS/RK/65EC-61/2013

The Principal
Lady Doak College (Autonomous)
Madurai-625002
Tamil Nadu

Dear Principal,

Greetings from NAAC!

I am glad to inform you that the outcome of the Assessment and Accreditation exercise of your institution has been processed and approved by the Executive Committee of NAAC and your institution has been Re-accredited for a period of five years with a CGPA of 3.44 on a four point scale at A Grade valid from 25/10/2013. The original certificate of accreditation with the quality profile will be presented to the heads of accredited institutions during the “NAAC Accreditation Awards Ceremony” to be convened in due course. I am sure the detailed peer team report given to you already by the peer team will enable the institution to initiate further quality enhancement measures.

With best wishes,
Yours sincerely,

(Prof. A.N. Rai)
PEER TEAM REPORT
OF
LADY DOAK COLLEGE
MADURAI
**SECTION 1 : GENERAL**

<table>
<thead>
<tr>
<th>1.1 Name &amp; Address of the Institution</th>
<th>LADY DOAK COLLEGE, TALLAKULAM, MADURAI – 625 002. TAMIL NADU</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.2 Year of Establishment</td>
<td>1948</td>
</tr>
<tr>
<td>1.3 Current Academic Activities at the Institution (numbers)</td>
<td></td>
</tr>
<tr>
<td>• Faculties / Schools</td>
<td>3</td>
</tr>
<tr>
<td>• Departments / Centres</td>
<td>15</td>
</tr>
<tr>
<td>• Programmes / Courses Offered</td>
<td>64</td>
</tr>
<tr>
<td>• Permanent Faculty Members</td>
<td>83 (Aided); 54 (Self-Financed)</td>
</tr>
<tr>
<td>• Permanent Support Staff</td>
<td>30 (Aided); 126 (Self-Financed)</td>
</tr>
<tr>
<td>• Students</td>
<td>4166</td>
</tr>
</tbody>
</table>
| 1.4 Three major features in the Institutional Context | • Value Based Education along with Emerging Areas  
• Committed Leadership, Teaching and Non-teaching Staff  
• Eco-friendly Campus |
| 1.5 Dates of visit of the Peer Team (enclosed as Annexure) | 8<sup>th</sup> to 10<sup>th</sup> July 2013 |
| 1.6 Composition of the Peer Team which undertook the on-site visit | |
| Chairperson | Prof. MARIAMMA A. VARGHESE |
| Member Co-ordinator | Prof. M. VIJAYA LAKSHMI |
| Member | Dr. CHITRALEKHA CHOUHAN |
| NAAC Officer | Dr. M.S. SHYAMASUNDAR |
### SECTION II : CRITERION WISE ANALYSIS

#### 2.1 CURRICULAR ASPECTS

<table>
<thead>
<tr>
<th>Subsection</th>
<th>Details</th>
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| 2.1.1 Curricular Planning and Implementation | - Vision and Mission well defined  
- Curriculum in line with the societal needs  
- A blend of emerging areas along with the value based education |
| 2.1.2 Academic Flexibility | - Choice Based Credit System and elective options  
- Program for International Students  
- Inter disciplinary areas  
- Curriculum restructuring needs to be done to incorporate new areas of specialization |
| 2.1.3 Curriculum Enrichment | - Curriculum design and restructuring is a continuous process to achieve academic excellence  
- Higher order skill development program  
- Value added courses  
- Innovative content in terms of IT and soft skills |
| 2.1.4 Feedback System | - Frequent revision of courses based on the feedback  
- Feedback from all the stakeholders analyzed for necessary changes  
- Academic audit need to be systematically done |

#### 2.2 TEACHING – LEARNING & EVALUATION

<table>
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<tr>
<th>Subsection</th>
<th>Details</th>
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</table>
| 2.2.1 Student Enrolment and Profile | - Merit based transparent admission process including online application  
- Wide publicity for admission through various media  
- Admission committee based decision, catering to access and equity considering the applicable norms  
- Students from diverse backgrounds |
<table>
<thead>
<tr>
<th>Section</th>
<th>Description</th>
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</thead>
</table>
| 2.2.2 Catering to Student Diversity | - Assessing student’s learning level and offer appropriate remedial courses  
- Adopted appropriate strategies for advanced learners  
- Advisor- Advisee system for mentoring students  
- Caters to the needs of differently abled students |
| 2.2.3 Teaching-Learning Process | - Academic calendar adhered to  
- Special classes offered for weaker sections  
- Use wide range of techniques for teaching  
- ICT enabled teaching in some departments |
| 2.2.4 Teacher Quality | - 60% of Faculty with Ph.D. degree  
- Faculty appointment through open and transparent system  
- Faculty development programs are well in place  
- Creativity and innovations in teaching methodology by teaching faculty is evident |
| 2.2.5 Evaluation Process and Reforms | - Progress of students monitored in a systematic manner and parents are kept informed.  
- Higher percentage for continuous internal evaluation (formative)  
- Transparency and objectivity in Evaluation systems  
- Declaration of results done within three weeks |
| 2.2.6 Student Performance and Learning Outcomes | - Pass percentage and completion rate are very good  
- Progress is monitored for all dimensions |

2.3 RESEARCH CONSULTANCY AND EXTENSION

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<tr>
<th>Sub-Section</th>
<th>Description</th>
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| 2.3.1 Promotion of Research | - Facilitate faculty to undertake research by giving research funds  
- Collaborations with other Universities (10 International)  
- In house research journal, interdisciplinary research |
| 2.3.2 Resource Mobilization for Research | • Major and minor projects funded by UGC/DBT/DST/  
| | • UBCHEA in Science departments  
| | • Need to undertake research projects by other departments  
| | • Need to establish Academia-Industry interaction to mobilise research funds  
| 2.3.3 Research Facilities | • Five departments Economics, Physics, Tamil, Zoology, Botany have Research Centres equipped with laboratories and computer facilities  
| | • Central Instrumentation Centre, Chem informatics Laboratory  
| | • Single mode fibre optics cable & Wi-Fi installed in all Departments  
| 2.3.4 Research Publications and Awards | • 59 publications in national and international publications  
| | • Impact factor and h-index for publications in Sciences is fairly high  
| | • 3 Research awards  
| 2.3.5 Consultancy | • Consultancy services are few and has limited scope  
| | • 4 service corners (Analytical corner, Nutritive corner, Electrical corner and Diagnostic corner) need to be institutionalized  
| 2.3.6 Extension Activities and Institutional Social Responsibility | • Sensitize students through courses on social responsibility  
| | • On campus Extension projects-Learning and Action made possible  
| | • Community development Programs through NSS and NCC  
| | • Facilitated community participation in infrastructural development work for village community development.  
| | • Net working with other institutions for service  


| 2.3.7 Collaboration | • Collaborations with local, regional and national agencies  
|                    | • Enhancement of curriculum, internship and on the job training, faculty development, research publication, student exchange were outcomes of the collaboration |

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<tr>
<th>2.4 INFRASTRUCTURE AND LEARNING RESOURCES</th>
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</table>
| 2.4.1 Physical Facilities | • Adequate infrastructural facilities in terms of classrooms, laboratories, staff rooms, play grounds and sports facilities  
|                           | • Facilities for differently abled  
|                           | • Health related support services |
| 2.4.2 Library as a Learning Resource | • Good physical infrastructure with 125000 books  
|                                          | • Library system is being computerized  
|                                          | • Effective and user friendly library operations  
|                                          | • Library resources are augmented every year  
|                                          | • Reprographic facility available |
| 2.4.3 IT Infrastructure | • Adequate computing facilities for students, faculty and administrative staff  
|                        | • Wi-Fi facility in Departments and Administrative Units  
|                        | • ICT enabled and virtual class rooms |
| 2.4.4 Maintenance of Campus Facilities | • Maintenance budget for the physical facilities  
|                                         | • Essential service personnel available 24x7  
|                                         | • Dormitories need upgradation |
### 2.5 STUDENT SUPPORT AND PROGRESSION

| 2.5.1 Student Mentoring and Support | • Independent system for student monitoring and support by the Dept of Student welfare & Student Council  
• Ensures institutional and information access and dissemination  
• Adequate student welfare measures-scholarships, freeships etc.  
• Systematic efforts must be made to improve placements |
|-------------------------------------|---------------------------------------------------------------------------------------------------|
| 2.5.2 Student Progression           | • Adequate monitoring of student progression  
• Student progression to higher studies is good  
• Satisfactory Pass percentage in UGC NET/SET/CPT |
| 2.5.3 Student Participation and Activities | • Sports, games, cultural and extra-curricular activities well organized  
• Participated in State, National and International level sports events  
• Active participation of students in NSS and NCC |

### 2.6 GOVERNANCE, LEADERSHIP AND MANAGEMENT

| 2.6.1 Institutional Vision and Leadership | • Vision, mission and goals of the institution in tune with the objectives of higher education  
• Enlightened leadership by the principal and her team towards empowering women for sustained leadership  
• Ensure continuous improvement |
|------------------------------------------|---------------------------------------------------------------------------------------------------|
| 2.6.2 Strategy Empowerment Strategies    | • Perspective plan document for five years  
• Strategic action plan and schedules for future development  
• Delegation of power at various levels is evident |
| 2.6.3 Faculty Empowerment Strategies | • Faculty appointments made systematically  
  • Faculty development programmes are well planned and implemented |
|--------------------------------------|----------------------------------------------------------------------------------|
| 2.6.4 Financial Management and Resource Mobilization | • Budget preparation and fund utilization are done systematically  
  • Optimum utilization of budget  
  • Audit mechanisms are in place  
  • There is more scope for mobilization of resources |
| 2.6.5 Internal Quality Assurance System | • IQAC has a definite structure and functions according to the NAAC expectations  
  • Continuously add value to students through enhancement in quality of education  
  • Highly systematic documentation |
| 2.7 INNOVATIONS AND BEST PRACTICES | |
### SECTION III : OVERALL ANALYSIS

#### 3.1 Institutional Strengths
- Excellent Leadership and dedicated staff members
- Efforts towards the empowerment of young women
- Skill oriented interdisciplinary courses
- Quest for innovation and quality improvement
- Exposure to societal as well as global trends

#### 3.2 Institutional Weakness
- Low cut off percentage for admissions
- Inadequate career counseling and Placements
- Vacant faculty positions in aided stream
- Inadequate student strength in some courses

#### 3.3 Institutional Opportunities
- To offer more vocational courses and research centres
- More program options to cater to career demands
- Enhance Consultancy services in all departments
- Adequately responded local felt needs and requirements
- Introduction of more innovative programmes

#### 3.4 Institutional Challenges
- Enhance Academia Industry Interaction
- Ensure sustainability of programs
- To attract the talented and bright students at the entry level
- To attract and retain the qualified faculty
SECTION IV: RECOMMENDATIONS FOR QUALITY ENHANCEMENT OF THE INSTITUTION

- Introduction of more Professional and Skill oriented courses
- Fill up the vacant positions in the Faculty & Supporting Staff
- New resource mobilization generation strategies
- Establish research fellowships and research funding from internal resources
- Strengthen placement efforts
- To adopt MIS and e-governance and corresponding training
- Qualification of teachers to be improved
- Improve the facilities and physical ambiance in the hostel
- To appoint fulltime wardens in hostels
- Create adequate housing facilities for academic staff

I agree with the Observations of the Peer Team as mentioned in this report

Signature of the Head of the Institution

Seal of the Institution

Signatures of the Peer Team Members

<table>
<thead>
<tr>
<th>Name and Designation</th>
<th>Signature with Date</th>
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</thead>
<tbody>
<tr>
<td>Prof. (Mrs.). MARIAMMA VARGHESE</td>
<td></td>
</tr>
<tr>
<td>Chairperson</td>
<td>10/7/13</td>
</tr>
<tr>
<td>Prof. MUVVA VIJAYALAKSHMI,</td>
<td></td>
</tr>
<tr>
<td>Member Co-ordinator</td>
<td>10/7/13</td>
</tr>
<tr>
<td>Dr. CHITRALEKHA CHOUHAN,</td>
<td></td>
</tr>
<tr>
<td>Member</td>
<td>10/7/13</td>
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<tr>
<td>NAAC Officer Name</td>
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<tr>
<td>Designation</td>
<td></td>
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<tr>
<td>Dr. M.S. SHYAMASUNDAR</td>
<td></td>
</tr>
<tr>
<td>Deputy Adviser</td>
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Place: Madurai
Date: 10th July 2013